

*Randolph Academy Union Free School District  
Board of Education Meeting  
September 27, 2017*

Location: Randolph Campus @ 3:30 p.m.  
Video Participation available at Hamburg Campus

"Randolph Academy supports, empowers, and educates students to live safely, behave responsibly, treat all persons with respect, advance toward their goals, and succeed in the classroom."

**Calendar:**

Randolph Campus Awards Reception - September 27, 2017 @ 2:30 p.m.  
BOE Meeting - September 27, 2017 @ 3:30 p.m. - Randolph Campus  
ACASB Fall Dinner Meeting - September 28, 2017 @ 5:30 p.m. - Monnwinks, Cuba, NY  
Open House - October 3, 2017 @ 5 p.m. - Hamburg Campus  
Open House - October 5, 2017 @ 5 p.m. - Randolph Campus  
Hamburg Campus Awards Reception - October 11, 2017 @ 2:30 p.m.  
NYSSBA Convention - October 12-14 - Lake Placid, NY  
BOE Meeting - October 25, 2017 - Randolph Campus

**AGENDA**

**LOCATION: Randolph Campus, District Board Room 3:30 p.m.**

Meeting called to order \_\_\_\_\_ A.M. /P.M. With \_\_\_\_\_ presiding.

**1. Pledge of Allegiance**

**2. Roll Call**

	Present	Absent	Excused	Late Arrival
Mary Myers, President	_____	_____	_____	_____
Lea Anne Cali, Vice President	_____	_____	_____	_____
Brad Sande	_____	_____	_____	_____
Ruth Henry	_____	_____	_____	_____
Leslie Shellenbarger	_____	_____	_____	_____
Reverend Leslie Latham	_____	_____	_____	_____
Dr. Robert Olczak	_____	_____	_____	_____
District Clerk: Tina Rogers	_____	_____	_____	_____
District Treasurer: Regina Sheldon	_____	_____	_____	_____
Lori DeCarlo: Superintendent	_____	_____	_____	_____
Richard Weikel: Principal - Randolph Campus	_____	_____	_____	_____
John Kwietniewski: Principal - Hamburg Campus	_____	_____	_____	_____
Cynthia Johnson: Director of Curriculum	_____	_____	_____	_____
David DiTanna: CPA	_____	_____	_____	_____

**Guests/Reporters:**

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**3. Oath of Office - Dr. Robert Olczak**

**4. Review Board Calendar**

**5. Acceptance of the Agenda & Minutes**

**5.1** Superintendent recommends the Board of Education approve the **Agenda** for **September 27, 2017**.

**5.2** Superintendent recommends the Board of Education approve the **Minutes** for **August 16 & 23, 2017**.

\_\_\_\_\_ moved to approve **5.1 & 5.2**. Seconded by \_\_\_\_\_ Aye \_\_\_ Nay\_\_\_ Abstain\_\_\_Accepted/Rejected

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**6. Reports**

**6.1 Board News & Comments**

**6.2 Superintendent's Reports**

**6.2.1 General Program Update**

**6.2.2 Capital Project Plan 2017-18**

**6.3 Principal's Report**

**6.3.1 Behavior and Attendance Reports**

**6.4 Treasurer's Report (June-August)**

**6.4.1 Bank Reconciliation Statements**

**6.4.2 Trial Balances**

**6.4.3 Accounts Receivable**

**6.4.4 Breakfast/Lunch Program**

**6.4.5 Budget Status Report**

**6.4.6 Care Days Report**

**6.4.7 Claims Auditor's Report on Warrant**

**6.4.8 Budget Expenditures**

**6.5 Fundraising Reports – No Items**

**7. Financial**

**7.1 2017-18 School Breakfast and Lunch Adult Selling Prices**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves **the 2017-18 breakfast and lunch prices at \$2.20 plus tax for an adult breakfast and \$3.71 plus tax for an adult lunch, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**7.2 NearPod Proposal**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the proposal from **Nearpod for the purchase of educational classroom software, at a total cost of \$4,995.00, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**7.3 Bridge-It Evaluation Services Agreement**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves an agreement **from Bridge-It Evaluation Services to develop two microcredentials for staff's use to further their professional development, at a cost of \$1,500.00, plus additional costs of \$40.00 per evaluation, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

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**7.4 Affinity Rehabilitation/Health PRO Heritage Contract**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves a **contract for the employment of a Speech Language Pathologist from Affinity Rehabilitation/Health PRO Heritage, at a cost of \$68.00 per hour, up to 20 hours per week, to commence on September 5, 2017 through June 19, 2018, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

Carried:

**7.5 Hamburg Campus Library Renovations**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves **the library renovation services made at the Hamburg Campus from Young & Wright Architectural, at a cost of \$6,626.50, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

Carried:

**7.6 Restorative Practices Conference**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves **the sending of four teachers to the 23<sup>rd</sup>. International Restorative Practices World Conference on October 23-25, 2017 in Bethlehem, Pennsylvania for an estimated cost of \$3,392.00, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

Carried:

**8. Personnel**

**8.1 Resignations/Terminations**

**8.1.1 Notification of Intent to Retire**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education accepts the letter **of intent to retire within two years from Megan Casey, Special Education Teacher, with a retirement date to commence after the 2019 summer school session, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

Carried:

**8.1.2 Amend Resignation Dates**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves to **amend the resignation dates previously approved at the August 16, 2017 Board of Education meeting for the following employees:**

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<u>Employee</u>	<u>Prior Effective Date</u>	<u>Amended Effective Date</u>
Aubree Malick	September 6, 2017	August 18, 2017
Andrew Maben	September 8, 2017	August 18, 2017
Richard Young III	September 9, 2017	August 21, 2017

**Motion approved/rejected**

Aye \_\_\_\_ Nay \_\_\_\_ Abstain \_\_\_\_  
Carried:

**9.3 Appointments**

**9.3.1 Christopher Sloma – School Lunch Cook**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education **appoints Christopher Sloma to the Civil Service probationary appointment of School Lunch Cook, for a probationary period of one year to commence on September 28, 2017 through September 27, 2018, with a work day of 8:00 a.m. to 1:00 p.m. (77% FTE). He will be paid a rate of \$13.10/hr.** as outlined in the collective bargaining agreement between the Board of Education and Randolph Academy Support Staff Association, as presented.

**Motion approved/rejected**

Aye \_\_\_\_ Nay \_\_\_\_ Abstain \_\_\_\_  
Carried:

**9.3.2 Connor Neureuter – Teacher Aide**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education **appoints Connor Neureuter to the Civil Service probationary appointment of Teacher Aide, for a probationary period of one year to commence on September 28, 2017 through September 27, 2018, with a work day of 8:00 a.m. to 2:30 p.m. (93%FTE). He will be paid at a rate of \$11.60 per hour** as outlined in the collective bargaining agreement between the Board of Education and the Randolph Academy Support Staff Association, as presented.

**Motion approved/rejected**

Aye \_\_\_\_ Nay \_\_\_\_ Abstain \_\_\_\_  
Carried:

**9.3.3 Adriana Batista – Teacher Aide**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education **appoints Adrianna Batista to the Civil Service probationary appointment of Teacher Aide, for a probationary period of one year to commence on September 28, 2017 through September 27, 2018, with a work day of 8:00 a.m. to 2:30 p.m. (93%FTE). He will be paid at a rate of \$12.10 per hour** as outlined in the collective bargaining agreement between the Board of Education and the Randolph Academy Support Staff Association, as presented.

**Motion approved/rejected**

Aye \_\_\_\_ Nay \_\_\_\_ Abstain \_\_\_\_  
Carried:

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**9.3.4 Rebecca Honey – Substitute Teacher Aide**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education **approves Rebecca Honey as a Substitute Teacher Aide. She will be paid a rate of \$9.70 per hour as established in the substitute pay schedule, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**9.3.5 Shellie Griffey – Behavior Technician**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education **approves, in accordance with Civil Service rules, a leave of absence for Shelly Griffey from her Teacher Aide position and provisionally appoints her to the position of Behavior Technician to commence retroactively on August 31, 2017. She will be paid at a rate of \$16.55 per hour** as outlined in the collective bargaining agreement between the Board of Education and the Randolph Academy Support Staff Association, as presented.

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**9.3.6 Maria Taylor – Behavior Technician**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education **approves, in accordance with Civil Service rules, a leave of absence for Maria Taylor from her Teacher Aide position and provisionally appoints her to the position of Behavior Technician to commence on September 28, 2017. She will be paid at a rate of \$16.55 per hour** as outlined in the collective bargaining agreement between the Board of Education and the Randolph Academy Support Staff Association, as presented.

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**9.3.7 Aubrey Dudek – Behavior Technician**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education **approves, in accordance with Civil Service rules, a leave of absence for Aubrey Dudek from her Teacher Aide position and provisionally appoints her to the position of Behavior Technician to commence on September 28, 2017. She will be paid at a rate of \$16.55 per hour** as outlined in the collective bargaining agreement between the Board of Education and the Randolph Academy Support Staff Association, as presented.

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**10. Old Business – No Items**

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**11. New Business**

**11.1 Teacher Mentoring Program – Informational only**

**11.2 Fundraising Events**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the following **Fund Raising Events, as presented:**

<u>Club</u>	<u>Event</u>	<u>Date of Sales</u>
Randolph Campus Senior Class	Natures Vision (shirts, candles, etc.)	9/28 – 10/10/17
Cosmetology	Green Top Fundraising (dry dip mixes)	October 2017
Pathfinders Club	Yankee Candles	11/1 – 11/15/17
Randolph Campus Senior Class	Cuba Cheese	11/10/17 – 11/27/17

**Motion approved/rejected**

Aye \_\_\_\_ Nay \_\_\_\_ Abstain \_\_\_\_  
Carried:

**11.3 CSE Recommendations**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves **August and September 2017 CSE Recommendations, as presented:**

**Motion approved/rejected**

Aye \_\_\_\_ Nay \_\_\_\_ Abstain \_\_\_\_  
Carried:

**12. Correspondence**

**12.1 October Parent Letter**

**13. Public Participation**

**14. Executive Session - if needed**

**14.1** Moved to approve \_\_\_\_\_ and seconded by \_\_\_\_\_ to enter into Executive Session at \_\_\_\_\_ p.m. for the following reason:

**Reasons for Executive Session:**

**This list is provided as a reference for the BOE President. When Executive Session is called, the President will circle the appropriate reason and add any appropriate details:**

Discussions regarding proposed, pending or current litigation

Employment matter of a particular person or corporation

Matters leading to the appointment, employment, promotion, demotion, discipline or removal of a particular person or corporation

Discussions related to collective negotiations

Discussions related to the acquisition of property

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**Returned to Public Session at \_\_\_\_\_ p.m.**

**15. Adjournment**

There being no further business, \_\_\_\_\_ moved that the meeting be adjourned and the next regular meeting be held at **Randolph Campus on Wednesday, October 25, 2017 at 3:30 p.m.**, seconded by \_\_\_\_\_ and carried \_\_\_\_\_ at \_\_\_\_\_ p.m.