

Randolph Academy Union Free School District
Board of Education Meeting

June 12, 2019

Location: Randolph Campus @ 3:30 p.m.
Video Participation available at Hamburg Campus

"Randolph Academy supports, empowers, and educates students to live safely, behave responsibly, treat all persons with respect, advance toward their goals, and succeed in the classroom."

Calendar:

BOE Meeting - June 12 @ 3:30 p.m. - Randolph Campus, District Board Rm.
NYSSBA Member Reception - June 24 @ 6:00 - 8:00 p.m. - Bartlett Country Club, Olean, NY
NYSSBA Member Reception - June 25 @ 6:00 - 8:00 p.m. - Templeton Landing, Buffalo, NY
Hamburg Campus Graduation - June 26 @ 1:00 p.m.
Randolph Campus Graduation - June 26 @ 6:00 p.m.
Reorganizational Meeting - July 10 ?? (date & time TBD)
Board Retreat - July 19 @ 9:00 a.m. - 3:00 p.m. - Holiday Valley, Ellicottville, NY
NYSIR School Violence Prevention Conference - July 30-31 - Double Tree Hotel, Tarrytown, NY
Annual WNY Education Law Conference - August 7 - Salvatore's, Depew, NY

AGENDA

LOCATION: Randolph Campus, District Board Room 3:30 p.m.

Meeting called to order _____ A.M. /P.M. With _____ presiding.

1. Pledge of Allegiance

2. Roll Call

	Present	Absent	Excused	Late Arrival
Mary Myers, President	_____	_____	_____	_____
Lea Anne Cali, Vice President	_____	_____	_____	_____
Brad Sande	_____	_____	_____	_____
Ruth Henry	_____	_____	_____	_____
Leslie Shellenbarger	_____	_____	_____	_____
Dr. Robert Olczak	_____	_____	_____	_____
Gregory Hawk	_____	_____	_____	_____
District Clerk: Tina Rogers	_____	_____	_____	_____
District Treasurer: Regina Sheldon	_____	_____	_____	_____
Lori DeCarlo: Superintendent	_____	_____	_____	_____
Dr. Mary Pauly: Principal - Randolph Campus	_____	_____	_____	_____
John Kwietniewski: Principal - Hamburg Campus	_____	_____	_____	_____
Cynthia Johnson: Acting Principal	_____	_____	_____	_____
David DiTanna: CPA	_____	_____	_____	_____

Guests/Reporters:

3. Review Board Calendar

4. Acceptance of the Agenda & Minutes

4.1 Superintendent recommends the Board of Education approve the **Agenda** for **June 12, 2019**.

4.2 Superintendent recommends the Board of Education approve the **Minutes** for **May 15, 2019**.

_____ moved to approve **4.1 & 4.2**. Seconded by _____ Aye ___ Nay ___ Abstain ___ Accepted/Rejected

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5. Reports

5.1 Board News & Comments

5.2 Superintendent's Reports

5.2.1 General Program Update

5.2.2 Capital Project Update

5.2.3 Impact of Restorative Practice at Hamburg Campus

5.2.4 Employee Engagement Survey

5.3 Principal's Report

5.3.1 Behavior & Attendance Reports

5.3.2 Cynthia Johnson: VEX Robotics Video

5.4 Treasurer's Report

5.4.1 Bank Reconciliation Statements

5.4.2 Trial Balances

5.4.3 Accounts Receivable

5.4.4 Breakfast/Lunch Program

5.4.5 Budget Status Report

5.4.6 Care Days Report

5.4.7 Claims Auditor's Report on Warrant

5.4.8 Budget Expenditures

5.5 Fundraising Reports

5.5.1 Hamburg Campus Senior Class fundraisers

6. Financial

6.1 ESI Group Renewal Contract ~ EAP Services

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves a **renewal contract with the ESI Group for the employee assistance program (EAP), during the period of July 1, 2019 through June 30, 2020, at a cost of \$3,254.04, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____

Carried:

6.2 2019-20 Guardian Dental/Vision Renewal Rates

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the **2019-20 Guardian Dental/Vision renewal rates, with no increase to the premium. Dental rates will continue at \$37.29 for single coverage and \$104.67 for family coverage per month. Vision rates will continue at \$7.50 for single coverage and \$16.11 for family coverage per month, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____

Carried:

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6.3 2019-20 Annual Budget

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the adoption of the **2019-20 general fund budget in the amount of \$9,000,000.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

6.4 Budget Transfer to Food Service Fund

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves a **budget transfer of \$75,000 from the general fund to the food service fund for the fiscal year ended June 30, 2019 as budgeted.** The transfer represents an estimated amount required to cover costs of operations not supported by food service revenue.

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

6.5 Playground Capital Project Budget and Transfer

Upon recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves **amending the budget for the Randolph Campus Playground from \$285,000 to \$300,000. In addition, the Board authorizes an additional transfer in the amount of \$15,000 from the general fund to the capital projects fund related to the Randolph Campus Playground project for the fiscal year ended June 30, 2019.** The transfer will be recorded as an interfund expenditure (account A9950.900 – transfer to capital projects fund) in the general fund and interfund revenue (account 5031.000 – transfer from the general fund) in the capital projects fund.

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

6.6 Land Transfer Legal Fees

Upon recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the **recording of expenditures related to legal fees for the Hamburg land transfer up to the amount of \$30,000 in the general fund effective for the fiscal year ended June 30, 2019. The amount expended in the general fund will be determined after June 30, 2019 as the District considers its impact on the rate reconciliation. Any amount associated with the land transfer not expended in the general fund, will be expended in the capital project fund utilizing the former Hopevale UFSD carryover funds.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

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6.7 2019 RAN Resolution

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the **2019 Revenue Anticipation Note Resolution:**

- Resolution available at the table -

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

6.8 Property Damage Payment

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education **authorizes the payment for repairs due to a car accident in the amount of \$3,734.79, plus reimbursement for car rental costs during the repair, payable to Jamie Streicher, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

6.9 VEX Robotics

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the purchase of **VEX Robotics registration and products, a Sole Source vendor, at a cost of \$4,759.91, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

7. Personnel

7.1 2019-20 Salary Increases for Certain Employees

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves a _____% increase to the 2019-20 salary for the following employee:

Sandra Catalano	Clerk Typist
Brian Fleischmann	Information System Administrator
Cynthia Johnson	Director of Curriculum
Janise Rhoades	Keyboard Specialist
Tina Rogers	Secretary to Superintendent/District Clerk
Regina Sheldon	Account Clerk/Treasurer
Ralph Shellenbarger	Director of Facilities II
Joseph Walker	Cook Manager

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

8. Old Business - No Items

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9. New Business

9.1 Administrative Procedures Manual: Second Reading & Adoption

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the **second reading and adoption of the Administrative Procedures Manual, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

9.2 2019 Reorganizational Meeting

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves in holding the **2019 Reorganizational Meeting on Wednesday, July 10th at _____ p.m.** in the Randolph Campus District Board Room, with video participation at the Hamburg Campus.

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

10. Correspondence

- 10.1 NYSSBA Area 3 Director**
- 10.2 Hamburg Campus Fashion Show Report**
- 10.3 Hamburg Campus Parent Letter**
- 10.4 CEP Approval letter (Free lunch for students)**

11. Public Participation

12. Executive Session - if needed

12.1 Moved to approve _____ and seconded by _____ to enter into Executive Session at _____ p.m. for the following reason:

Reasons for Executive Session:

This list is provided as a reference for the BOE President. When Executive Session is called, the President will circle the appropriate reason and add any appropriate details:

Discussions regarding proposed, pending or current litigation

Employment matter of a particular person or corporation

Matters leading to the appointment, employment, promotion, demotion, discipline or removal of a particular person or corporation

Discussions related to collective negotiations

Discussions related to the acquisition of property

Returned to Public Session at _____ p.m.

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13. Adjournment

There being no further business, _____ moved that the meeting be adjourned and the next regular meeting be held at **Randolph Campus on Wednesday, July ____, 2019 at 3:30 p.m.**, seconded by _____ and carried _____ at _____ p.m.