

4.2

Randolph Academy Union Free School District

Board of Education Meeting

May 23, 2018

**Location: Hamburg Campus Following Library Ribbon Cutting Ceremony @ 1:00 p.m.
With Video Participation at Randolph Campus**

Calendar:

- RAPA Negotiations – June 4, 2018 – Randolph Campus @ 3:30 p.m.**
- BOE Meeting – June 13, 2018 - @ 3:30 p.m. – Randolph Campus**
- RAPA Negotiations – June 19, 2018 @ 3:30 p.m. – Randolph Campus**
- Graduation – June 21, 2018 @ 1 p.m. – Hamburg Campus**
- Graduation – Jun 21, 2018 @ 6 p.m. – Randolph Campus**
- ACASB School Boards Reception – June 25, 2018 @ 6 p.m. – Olean, NY**

MINUTES – Unofficial

The **REGULAR MEETING** of the Randolph Academy Union Free School District was called to order at 1:51 p.m., following Library ribbon cutting ceremony held at 1:00 p.m., on May 23, 2018 at the Hamburg Campus. Mrs. Myers presided. Roll call was taken and the Pledge of Allegiance was recited.

Board Members Present: Mary Myers – President, Lea Anne Cali – Vice President, Brad Sande, Ruth Henry, Rev. Leslie Latham, Leslie Shellenbarger (2:47)

Administrators and District Officials: Lori DeCarlo – Superintendent, John Kwietniewski – Principal, *Cynthia Johnson – Acting Principal (2:17), Dr. Mary Pauly – District Administrator (2:10), *Tina Rogers – District Clerk (2:10), *Regina Sheldon – District Treasurer, David DiTanna - CPA

Board Members Absent:

Board Members Excused: Dr. Robert Olczak

Administrators and District Officials Absent:

Administrators and District Officials Excused:

Guests/Reporters: Barb Sande, Joe Walker, *Brian Fleischmann, *Janice Finch (2:25)

*Video participation @ Randolph Campus

Review of the Board Calendar

President Myers reviewed the calendar

Acceptance of the Agenda & Minutes

Upon the recommendation of the Superintendent, the Board of Education approved the **Agenda for May 23, 2018, with additions of: 6.3 – 6.7, and the Minutes, for April 17, 2018.**

Mrs. Henry moved to approve, seconded by Mrs. Cali

Carried unanimously: 5:0:0

Reports

Board News & Comments

Board members attended the Hamburg Campus library ribbon cutting ceremony prior to this meeting. Lunch was provided to the board by the culinary students. The Board commended the culinary students for the superb quality of lunch.

President Myers reports that the ACASB school boards reception will be held on June 25th. @ 6 p.m. in Olean, NY.

Tina Rogers & Dr. Mary Pauly entered meeting @ 2:10 p.m.

Superintendent's Report

A food service report was given by Joseph Walker, Cook Manager. He reports that both campuses have been awarded a grant to purchase new dishwashers. Randolph Campus has also been awarded a grant to receive a double decker convection oven. He further reports, within the equipment grant award, he is able to purchase a portable, hot food

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serving line that will be used during elementary student lunches at Hamburg Campus. He also reports, that the culinary students at Hamburg Campus have been providing a meal component bi-weekly to the school lunch program. Additionally, he provided in his report an update on the wellness committee meetings that have occurred throughout the school year. Mrs. DeCarlo commended Mr. Walker on keeping the kitchens in good running order. Mr. Walker continues to have meetings bi-weekly with Mrs. DeCarlo.

Cynthia Johnson entered meeting @ 2:17 p.m.

Mrs. DeCarlo, gave a general program update. She reports that student enrollment remains 100 at Randolph Campus and 87 at Hamburg Campus. She further reported on end of year spending and restorative justice opportunities.

Mrs. DeCarlo gave an update on the window replacement project at Randolph Campus. She has a more detailed report from Cheryl Henry with Young & Wright Architectural, along with concerns regarding contractor delays.

Janice Finch entered meeting @ 2:25

Principal's Report

Mr. Kwietniewski and Mrs. Johnson reported on behavior and attendance reports for the month of April. Both reported on campus events.

Leslie Shellenbarger entered meeting @ 2:47 p.m.

Treasurer's Report

Reports were included in the board packet. Mr. DiTanna reviewed.

Fundraising Reports

None

Financial

Optimal Therapy Associates Services Contract

Upon the recommendation of the Superintendent, and on motion of Mrs. Cali, seconded by Reverend Latham, the Board of Education **approved the renewal contract with Optimal Therapy Associates Services for the 2018-19 academic year for Physical Therapy Services, at a cost of \$260.00 per student, per month, as presented.**

Carried unanimously: 6:0:0

New Directions Contract

Upon the recommendation of the Superintendent, and on motion of Mrs. Henry, seconded by Mr. Sande, the Board of Education **approved a contract with New Directions Youth & Family Services for the Co-Location of Services, effective on June 1, 2018 through June 30, 2019, as presented.**

Carried unanimously: 6:0:0

Interactive Touch Screen Display

Upon the recommendation of the Superintendent, and on motion of Mrs. Cali, seconded by Mr. Sande, the Board of Education **authorized up to \$7,500.00 for the purchase of an Interactive Touch Screen Display.**

Carried unanimously: 6:0:0

Video Surveillance Equipment

Upon the recommendation

n of the Superintendent, and on motion of Mr. Sande, seconded by Mrs. Shellenbarger, the Board of Education **authorized up to \$25,000.00 for the purchase of replacement video surveillance equipment, subject to getting three bids in accordance with the procurement policy.**

Carried unanimously: 6:0:0

Carpet Cleaner/Extractor

Upon the recommendation of the Superintendent, and on motion of Reverend Latham, seconded by Mrs. Cali, the Board of Education **approved the purchase of a carpet cleaner/extractor from Dobmeier Janitor Supply Inc., at a cost of \$2999.99, as presented.**

Carried unanimously: 6:0:0

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Auto Floor Scrubber

Upon the recommendation of the Superintendent, and on motion of Mrs. Cali, seconded by Mrs. Shellenbarger, the Board of Education **approved the purchase of an auto floor scrubber from Dobmeier Janitor Supply Inc., at a cost of \$4,783.00, as presented.**

Carried unanimously: 6:0:0

Freezer/Cooler Units - Tabled

Personnel

Resignations/Terminations

Resignation - Special Education Teacher

Upon the recommendation of the Superintendent, and on motion of Mrs. Shellenbarger, seconded by Mrs. Cali the Board of Education accepted the **resignation from Holly Zuggler, Special Education Teacher, effective August 26, 2018, with health benefits to cease on August 31, 2018, as presented.**

Carried unanimously: 6:0:0

Appointments

Amend Appointment Date

Upon the recommendation of the Superintendent, and on motion of Mrs. Sande, seconded by Reverend Latham, the Board of Education approved to **amend the appointment date of Samanth D'Amaro, from April 16, 2018 to April 18, 2018.**

Carried unanimously: 6:0:0

2018 Summer School Appointments

Upon the recommendation of the Superintendent, and on motion of Mrs. Cali, seconded by Mr. Sande, the Board of Education **appointed the following employees for the 2018 summer school program. The salary will be in accordance with the appropriate collective bargaining agreements between Randolph Academy UFSD and Randolph Academy Professional Association/Randolph Academy Support Staff Associations:**

Randolph Campus - Professional Staff

2.0 FTE Certified Elementary Teachers - Melissa Giles, Bethany Hall

1.0 FTE ELA Teacher - TBA

1.0 FTE Certified Social Studies Teacher - Matthew McCheskey

1.0 FTE Certified Math Teacher - Jamie Baldwin

1.0 FTE Certified Science Teacher - Kate Zakrzewski

1.0 FTE Elective Cosmetology Teacher - Rebecca Jaszka

1.0 FTE Elective PE/Health Teacher - Kevin Emley

1.0 FTE Elective Music Teacher - Donald Hinman

1.0 FTE Elective Teacher - Melissa Galante

3.0 FTE School Counselors - Sylvia Ray, Mary Stokes, Thomas Palcic

1.0 FTE Guidance Counselor - Richard Young Jr.

12 days CSE Chairperson - Sue Vanderzyden

6 days Transition Coordinator - Christine Hatfield

1.0 FTE Certified Special Education Teacher - Emily Cronin

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1.0 FTE Nurse - Natalie Harrington

COTA, as needed @ both campuses - CA BOCES Staff

***All above work 8 a.m. - 2:30 p.m.**

Randolph Campus - Support Staff

6 Teacher Aides

Diane Terry
Julia Covey
Cindy Deppa-Jackson
Lisa Gibbs
Amanda Wile
Jillian Berg
***8 a.m. - 2 p.m.**

3 Internal Suspension Aides

Kailyn Tanski
Devone Adelgren
Shelby Overturf
***8 a.m. - 2 p.m.**

1 Food Service Helper

Sarah Ingerson
***8 a.m. - 1 p.m.**

Substitutes

Jennifer Brown
Holly Smallback
Mary Abraham

Hamburg Campus - Professional Staff

3.0 FTE Certified Elementary Teachers - Janet Jesonowski, Tamara Congioli, Amber Myers

1.0 FTE Certified Social Studies Teacher - Joseph Peterson

1.0 FTE Certified Science Teacher - James Vitale

1.0 FTE Certified Math Teacher - Edward Beard

2.0 FTE Special Education Teachers - Megan Casey, Jennifer Denis

1.0 FTE Elective Health Teacher - Gregory Jaszka

2.0 FTE School Counselors - Matthew Pugh, Anne Becker

Up to 6 days ELA Teacher - Danielle Lesika

Up to 6 days Culinary Teacher - Matthew Just (Food Truck)

Up to ___ days ENL Teacher, as needed - Shannon Farrell

1.0 FTE Nurse - Shelly Harris

COTA, as needed @ both campuses - CA BOCES Staff

***All above work 8 a.m. - 2:30 p.m.**

Hamburg Campus - Support Staff

4 Teacher Aides

John Borowski
Shelly Griffey
Maria Taylor
Eric Procknal
***8 a.m. - 2 p.m.**

2 Internal Suspension Aides

Julie Lafferty
Laura Heeter
***8 a.m. - 2 p.m.**

1 Behavior Tech.

Daniel Johnson
***8 a.m. - 2 p.m.**

1 Food Service Helper

Christopher Sloma
***7:30 a.m. - 1:30 p.m.**

Carried unanimously: 6:0:0

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Leaves

FMLA

Upon the recommendation of the Superintendent, and on motion of Reverend Latham, seconded by Mrs. Cali, the Board of Education **approved the following FMLA leave request, with the use of benefit and/or accumulated sick leave time during the period of medical disability for the following employees, as presented:**

<u>Employee</u>	<u>Type</u>	<u>Begin Date</u>	<u>Term</u>
# 396	FMLA	7/26/18 (estimated) - TBD	Continuous
# 221	FMLA	Retroactive to 5/2/18	Intermittent, as needed

Carried unanimously: 6:0:0

Old Business

None

New Business

Field Trip

Upon the recommendation of the Superintendent, and on motion of Mr. Sande, seconded by Reverend Latham, the Board of Education **approved a field trip to We Rock The Spectrum Kids Gym on June 1, 2018 for Hamburg Campus Elementary students and staff, at a cost of \$128.00, as presented.**

Carried unanimously: 6:0:0

Fundraiser

Upon the recommendation of the Superintendent, and on motion of Mrs. Cali, seconded by Mrs. Shellenbarger the Board of Education **approved the following fundraising event, as presented:**

<u>Club</u>	<u>Event</u>	<u>Date of Sales</u>
Senior Class	Car Wash	May 25, 2018

Carried unanimously: 6:0:0

Resolution to Accept Land from DATO

Upon the recommendation of the Superintendent, and on motion of Mrs. Henry, seconded by Mr. Sande, the Board of Education approved the following **Resolution authorizing the execution and delivery of documents in connection with the termination of an easement and deed of real property to Randolph Academy UFSD - Hamburg Campus:**

**RESOLUTION OF THE BOARD OF EDUCATION OF
RANDOLPH ACADEMY UNION FREE SCHOOL DISTRICT**

**APPROVING AND AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS
IN CONNECTION WITH THE TERMINATION OF AN EASEMENT AND DEED OF REAL
PROPERTY TO RANDOLPH ACADEMY UNION FREE SCHOOL DISTRICT RELATED TO
ITS HAMBURG CAMPUS.**

WHEREAS, the Board of Education (the "Board") of The Randolph Academy Union Free School District, a special acts school district (the "Institution"), authorized a project which consisted of: (a) the acquisition of certain property and buildings in the Town of Hamburg, County of Erie, New York formerly operated by the Hopevale Union Free School District (the "Hamburg Campus"); (b) capital expenditures and other capital improvements made to various buildings on the properties used by the Institution located, respectively, in the Town of Hamburg and the Town of Randolph, New York; (c) the funding of certain reserve funds under the Bond documents; and (d) the payment of certain costs of issuance related to the bonds, including but not limited to underwriter's discounts or fees, counsel fees, accountant fees, printing costs and similar expenses (collectively referred to as the "Project"); and

WHEREAS, the Institution financed the Project, in part, with financing from Dormitory Authority of the State of New York (the "Authority"), through the issuance by the Authority of bonds in the aggregate principal amount of Five Million Six Hundred Forty Five Thousand (\$5,645,000) Dollars (the "Bonds"); and

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WHEREAS, on May 29, 2014 (the "Closing"), Jefferies LLC, as placement agent (the "Placement Agent"), and First Niagara Bank, N.A., as purchaser (the "Purchaser"), entered into a Bond Placement Agreement with the Authority and the Institution wherein the Placement Agent placed the Bonds with the Purchaser; and

WHEREAS, in connection with the financing, pursuant to a Ground Lease dated as of February 12, 2014 ("Ground Lease"), the Authority leased the Hamburg Campus from the Institution; and

WHEREAS, the Ground Lease is subject to certain easements and rights of way including the Ingress and Egress Easement dated July 1, 2011 (the "Easement"); and

WHEREAS, the Easement provided the only access to the Hamburg Campus from the nearest public roadway (Howard Road) under the Ground Lease; and

WHEREAS, subsequent to the Closing, the remaining property surrounding the Hamburg Campus was sold to Dato Development LLC (the "Developer"); and

WHEREAS, the Developer constructed a new entrance for the Hamburg Campus from a newly dedicated road (Logans Lane) for the benefit of and at no charge to the Institution and such new entrance has resulted in extinguishing the need for the Easement; and

WHEREAS, the Developer has made the following proposal concerning the new entrance and the Easement: (i) formal termination of the Easement to the Developer, as successor in interest to the grantor of the Easement; (ii) delivery of title to one (1) small parcel of land to be deeded to the Developer; and

(iii) delivery of title to four (4) small parcels of land to be deeded to the Institution, which parcels include the new entrance to the Hamburg Campus (collectively, the "Property Documents");

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE INSTITUTION, AS FOLLOWS:

SECTION 1. REQUIRED APPROVALS. The Institution entering into the Property Documents is hereby approved subject to the additional approval(s), if any, of the Authority, the Purchaser and any other party required by the Ground Lease or related financing document for the Bonds.

SECTION 2. AUTHORIZED OFFICER. The Superintendent of the Institution is hereby designated and appointed to act as the Authorized Officer of the Institution in all matters relating to the Property Documents.

SECTION 3. EXECUTION AND DELIVERY OF DOCUMENTS. The Superintendent of the Institution is hereby authorized, on behalf of the Institution, to execute, acknowledge (if appropriate) and deliver the Property Documents and such other documents as may be necessary or appropriate in order to effectuate the execution and delivery of the Property Documents, all in the form that may be approved by the Institutions' counsel and consistent with the property map for the Hamburg Campus presented at this meeting, with such changes, variations, omissions and insertions as the officer of the Institution signing same shall approve, the execution thereof by such officer to constitute conclusive evidence of such approval.

Carried unanimously: 6:0:0

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Correspondence

Parent Letters

Public Participation

None

Executive Session

On motion of Mrs. Cali, seconded by Reverend Latham, to enter into **executive session at 3:21 p.m.** for the following reasons:

- **Discussions related to proposed, pending or current litigation**
- **Employment matter of a particular person or corporation**

Carried unanimously: 6:0:0

Returned to Public Session @ 3:53 p.m.

Adjournment

On motion of Mrs. Henry, seconded by Mr. Sande, the meeting **adjourned in memory of former principal, George Rosenfelder @ 3:54 p.m.**

Carried unanimously: 6:0:0

Next BOE meeting to be held on **Wednesday, June 13, 2018 @ 3:30 p.m. at Randolph Campus.**

Respectfully submitted,



Tina Rogers, District Clerk