

Randolph Academy Union Free School District

Board of Education Meeting

May 15, 2019

**Location: Hamburg Campus @ 3:30 p.m.
With Video Participation at Randolph Campus**

Calendar:

Budget Meeting – May 21 @ 1p.m. – Randolph Campus

BOE Retreat – Date & Location: TBD

BOE Meeting – June 12 @ 3:30 p.m. – Randolph Campus, District Board Rm.

NYSSBA Member Reception – June 24 @ 6:00 – 8:00 p.m. – Bartlett Country Club, Olean, NY

NYSSBA Member Reception – June 25 @ 6:00 – 8:00 p.m. – Templeton Landing, Buffalo, NY

Hamburg Campus Graduation – June 26 @ 1:00 p.m.

Randolph Campus Graduation – June 26 @ 6:00 p.m.

NYSIR School Violence Prevention Conference – July 30-31 – Double Tree Hotel, Tarrytown, NY

Annual WNY Education Law Conference – August 7 – Salvatore's, Depew, NY

MINUTES – Unofficial

The **REGULAR MEETING** of the Randolph Academy Union Free School District was called to order at **3:37 p.m. on May 15, 2019** at the Randolph Campus. Mrs. Myers presided. The Pledge of Allegiance was recited, roll call was taken.

Board Members Present: Mary Myers – President, Ruth Henry, Brad Sande, Dr. Olczak, Gregory Hawk, Leslie Shellenbarger (4:02)

Administrators and District Officials: Lori DeCarlo – Superintendent, *Dr. Mary Pauly – Principal (4:23), *Tina Rogers – District Clerk, *Regina Sheldon – District Treasurer

Board Members Absent: Lea Anne Cali

Board Members Excused:

Administrators and District Officials Absent:

Administrators and District Officials Excused: John Kwietniewski, Cynthia Johnson, David DiTanna

Guests/Reporters: *Janice Finch, *Brian Fleischmann, James Vitale

*Video participation at Randolph Campus

Program Presentation

Mr. Vitale, Hamburg Campus Science Teacher, gave a program presentation to the board regarding updates on high school science programs. He presented a slide show demonstration showcasing the many activities and field trips his students have taken throughout this school year to expand their science skills.

Leslie Shellenbarger entered the meeting @ 4:02

Review of the Board Calendar

President Myers reviewed the calendar.

Acceptance of the Agenda & Minutes

Upon the recommendation of the Superintendent, the Board of Education approved the **Agenda for May 15, 2019, and the Minutes for April 16, 2019.**

Mr. Sande moved to approve, seconded by Mrs. Henry

Carried unanimously: 6:0:0

Reports

Board News & Comments

President Myers and Mr. Hawk attended the NYSSBA School Climate Conference held on April 17th, with Mrs. DeCarlo as guest speaker.

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Superintendent's Report

Mrs. DeCarlo gave a general program update. She reports that student enrollment is currently at 177. This is a 6% increase over last month and 5% decrease in enrollment from last year at this time.

She reported on board goals on school safety and reviewed the 2018-19 goals included in the board packet.

The 2019 School Climate Survey was included in the board packet for review. Mrs. DeCarlo reports that we will continue to work on this during the next school year.

Data: Impact of Restorative Practices at Hamburg Campus will be discussed at the next meeting.

The NYSED Accountability Status for Hamburg Campus was included in the board packet for review. Mrs. DeCarlo reports that we are in Good Standing for the 2018-19 school year. Randolph Campus was designated in Good Standing several months ago.

Principal's Report

April behavior & attendance reports were included in the board packet for review. Mrs. Shellenbarger was pleased to see an increase in positive write-ups reported.

Treasurer's Report

The treasurer's report was included in the board packet and reviewed.

Fundraising Reports

The senior class submitted for review, a fundraiser report on their final three fundraisers held for the year.

Financial

Optimal Therapy Associates Services Contract – Physical Therapy Services

Upon the recommendation of the Superintendent, and on motion of Dr. Olczak, seconded by Mr. Hawk, the Board of Education approved the **renewal contract with Optimal Therapy Associates Services for the 2019-20 academic year for Physical Therapy Services, at a cost of \$265.00 per student, per month, as presented.**

Carried unanimously: 6:0:0

Game Time – Randolph Campus Playground

Upon the recommendation of the Superintendent, and on motion of Mr. Sande, seconded by Mr. Hawk, the Board of Education approved the purchase requisition for **Game Time Playground Equipment/MSRC Quote #148967 for Randolph Campus playground equipment and installation for \$268,023.98 under US Communities/OMNIA Partners public sector cooperative purchasing contract #2017001134. Installation will be performed by Titan Development, Inc., a GameTime certified installer, as presented.**

Carried unanimously: 6:0:0

AIA Contract: Titan Development Inc.

Upon the recommendation of the Superintendent, and on motion of Dr. Olczak, seconded by Mr. Hawk, the Board of Education approved the **AIA Contract with Titan Development Inc., for the installation of the Randolph Campus playground, as presented.**

Carried unanimously: 6:0:0

Basketball Courts – Hamburg Campus

Upon the recommendation of the Superintendent, and on motion of Mrs. Shellenbarger, seconded by Mr. Hawk, the Board of Education **awards the bid, opened on May 8, 2019, to Louie Del Prince & Sons, Inc. for \$203,600.00, for the installation of Basketball Courts at Hamburg Campus, as presented.**

Carried unanimously: 6:0:0

Technology Equipment

Upon the recommendation of the Superintendent, and on motion of Mrs. Henry, seconded by Mr. Hawk, the Board of Education approved the purchase of **technology equipment for a cost of up to \$60,000.00 in accordance with year one (1) of the District technology plan, as presented.**

Carried unanimously: 6:0:0

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CA BOCES & Erie 1 BOCES Final Services Request

Upon the recommendation of the Superintendent, and on motion of Dr. Olczak, seconded by Mrs. Henry, the Board of Education approved the **CA BOCES & Erie 1 BOCES final services request, as presented.**

(Mr. Sande disclosed his wishes to abstain, due to being on the CA BOCES Board)

Carried unanimously: 5:0:1

Modern Corporation

Upon the recommendation of the Superintendent, and on motion of Mr. Sande, seconded by Mrs. Shellenbarger, the Board of Education approved the **2019-20 school year service agreement with Modern Corporation for garbage/recyclable disposal at Hamburg Campus for \$2,088.00, as presented.**

Carried unanimously: 6:0:0

Johnson Controls Fire Protection LP

Upon the recommendation of the Superintendent, and on motion of Mr. Sande, seconded by Mr. Hawk, the Board of Education approved the **2019-20 school year renewal agreement with Johnson Controls Fire Protection LP, for services at both Randolph and Hamburg Campus for \$6,380.00, as presented.**

Carried unanimously: 6:0:0

Personnel

Resignations/Terminations

Resignation for the Purpose of Retirement – Natalie Harrington

Upon the recommendation of the Superintendent, and on motion of Dr. Olczak, seconded by Mrs. Henry, the Board of Education accepted with best wishes, the **resignation, for the purpose of retirement, from Natalie Harrington, School Nurse, effective August 16, 2019, with health benefits to cease on August 31, 2019, as presented.**

Carried unanimously: 6:0:0

Resignation for the Purpose of Retirement – Kevin Abbott

Upon the recommendation of the Superintendent, and on motion of Mr. Sande, seconded by Mr. Hawk, the Board of Education accepted the **resignation, for the purpose of retirement, from Kevin Abbott, Food Service Teacher, effective August 31, 2019, with health benefits to cease on August 31, 2019, as presented.**

Carried unanimously: 6:0:0

Resignation Agreement

Upon the recommendation of the Superintendent, and on motion of Mr. Hawk, seconded by Dr. Olczak, the Board of Education accepted the **separation agreement executed by Kevin Abbott and the Randolph Academy Professional Association, and directs the Superintendent to execute on behalf of the District, as presented.**

Carried unanimously: 6:0:0

Resignation for the Purpose of Promotion

Upon the recommendation of the Superintendent, and on motion of Mrs. Shellenbarger, seconded by Mr. Hawk, the Board of Education accepted the **resignation, for the purpose of promotion, from Crystal Peelman as Teacher Aide, effective May 15, 2019, as presented.**

Carried unanimously: 6:0:0

Leaves - None

Appointments

Social Work Internship

Upon the recommendation of the Superintendent, and on motion of Mrs. Henry, seconded by Mr. Hawk, the Board of Education approved **Avie Shawl to an unpaid social work internship for the 2019-20 school year, as presented.**

Carried unanimously: 6:0:0

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Executive Session (1)

Mr. Sande moved to approve, seconded by Dr. Olczak, to enter into **Executive Session at 4:55 p.m.** for the following reasons:

- **Employment matter of a particular person or corporation (Principal Appointment)**

Carried unanimously: 6:0:0

Returned to Public Session at 5:40 p.m.

Principal Appointment

Upon the recommendation of the Superintendent, and on motion of Mr. Hawk, seconded by Mr. Sande, the Board of Education **appointed Andrew F. Prinzing, who is duly certified in the School District Administrator certification area, is hereby conditionally appointed to the position of Principal-Hamburg Campus, in the administrative tenure area of Principal-Hamburg Campus, for a probationary period of four (4) years, to commence on July 2, 2019 and to end on July 1, 2023.** Mr. Prinzing's eligibility for tenure at the end of the said probationary period is dependent on his receiving APPR ratings of "effective" or "highly effective" in three of the four preceding years, without his having received an "ineffective" composite or overall rating in his final probationary year. The terms and conditions of this appointment will be governed by the Contract of Employment previously executed by Mr. Prinzing and annexed to this Resolution, which Contract the Superintendent is hereby authorized and directed to execute on behalf of the District, as presented.

Carried unanimously: 6:0:0

2019 Summer School Appointments

Upon the recommendation of the Superintendent, and on motion of Dr. Olczak, seconded by Mr. Sande, the Board of Education **appointed the following employees for the 2019 Summer School Program. The salary will be in accordance with the appropriate collective bargaining agreements between the Randolph Academy UFSD and the Randolph Academy Professional Association/Randolph Academy Support Staff Association:**

Randolph Campus - Professional Staff

2.0 FTE Certified Elementary Teachers – Katie Wissman, Melissa Giles

1.0 FTE Special Education Teacher – Melissa Galante

1.0 FTE Math Teacher – Jamie Baldwin

1.0 FTE ELA Teacher – Rebecca Eagle

1.0 FTE Certified Social Studies Teacher – Matthew McCheskey

1.0 FTE Elective Cosmetology Teacher - Susan Jackson

1.0 FTE Elective Music Teacher – Donald Hinman

1.0 FTE IBC Teacher – John Swanson

1.0 FTE Elective Health/PE Teacher – Scott Brown

2.0 FTE School Counselors - Sylvia Ray, Mary Stokes,

1.0 FTE Guidance Counselor - Richard Young Jr.

12 days CSE Chairperson - Sue Vanderzyden

6 days Transition Coordinator - Christine Hatfield

1.0 FTE Nurse - Natalie Harrington

***All above work 8 a.m. – 2:30 p.m.**

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Randolph Campus – Support Staff

6 Teacher Aides

Diane Terry
Julia Covey
Janice Finch
Cindy Deppa-Jackson
Lisa Gibbs
Mary Abraham
***8 a.m. - 2 p.m.**

3 Internal Suspension Aides

Rhonda Town
Devone Adelgren
Shelby Overturf
***8 a.m. - 2 p.m.**

1 Food Service Helper

Sarah Ingerson
***8 a.m. - 1 p.m.**

Hamburg Campus – Professional Staff

4.0 FTE Certified Elementary Teachers - Janet Jesonowski, Tamara Congilosi, Melissa Walsh, Shannon Farrell

1.0 FTE Special Education Teacher – Jennifer Denis

50% Certified Math Teacher – Edward Beard

50% Certified Social Studies Teacher – Joseph Peterson

50% Certified Science Teacher – James Vitale

50% ELA Teacher – Danielle Lesika

1.0 FTE IBC Teacher – Thomas Palcic

1.0 FTE Elective Health/PE Teacher – Gregory Jaszka

2.0 FTE School Counselors – Matthew Pugh, Anne Becker

6 days Psychologist – Alyssa Simon

6 days Culinary Teacher – Matthew Just

1.0 FTE Nurse – Shelly Harris

***All above work 8 a.m. - 2:30 p.m.**

Hamburg Campus – Support Staff

5 Teacher Aides

John Borowski
Yvette Mason
Shellie Griffy
Maria Taylor
Tori Carlson
***8 a.m. - 2 p.m.**

3 Internal Suspension Aides

Julie Lafferty
Laura Heeter
Daniel Johnson
***8 a.m. - 2 p.m.**

1 School Lunch Cook

Christopher Sloma
***7:30 a.m. - 1:30 p.m.**

Carried unanimously: 6:0:0

Behavior Technician

Upon the recommendation of the Superintendent, and on motion of Dr. Olczak, seconded by Mr. Hawk, the Board of Education **appointed Crystal Peelman to the Provisional Civil Service position of Behavior Technician, effective May 16, 2019. She will be paid at a rate of \$17.25 per hour, with work hours of 8:00 am to 3:00 pm**, as outlined in the collective bargaining agreement between the Board of Education and the Randolph Academy Support Staff Association, as presented.

Carried unanimously: 6:0:0

Old Business – No Items

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New Business

Policy Updates

Upon the recommendation of the Superintendent, and on motion of Dr. Olczak, seconded by Mr. Hawk, the Board of Education **approved the following policy updates, as presented:**

<u>Revised Policy #</u>	<u>Name</u>
5690	Exposure Control Program
6431	Volunteer Firefighters and Ambulance Corps Personnel
7315	Student Use of Computerized Information Resources
7480	Suicide

#7315 approved with added language

Carried unanimously: 6:0:0

Administrative Procedures Manual

Upon the recommendation of the Superintendent, and on motion of Mrs. Shellenbarger, seconded by Mr. Hawk, the Board of Education approved the **First Reading of the Administrative Procedures Manual, as presented.**

Carried unanimously: 6:0:0

CSE Recommendations

Upon the recommendation of the Superintendent, and on motion of Dr. Olczak, seconded by Mrs. Shellenbarger, the Board of Education **approved the CSE Recommendations, as presented.**

Carried unanimously: 6:0:0

Fieldtrip Event

Upon the recommendation of the Superintendent, and on motion of Mr. Sande, seconded by Mr. Hawk, the Board of Education approved an **end of year fieldtrip event for the Timberwolves to Dave & Buster's in Buffalo, NY on May 30, 2019 and to be paid for from the trust and agency account, as presented.**

Carried unanimously: 6:0:0

Fundraising Event – Randolph Campus Timberwolf Club

Upon the recommendation of the Superintendent, and on motion of Dr. Olczak, seconded by Mr. Hawk, the Board of Education approved the request for a **Spirit Week, fundraising event by the Timberwolf Club, on June 3-7, 2019, as presented.**

Carried unanimously: 6:0:0

Fundraising Event – Hamburg Campus

Upon the recommendation of the Superintendent, and on motion of Dr. Olczak, seconded by Mrs. Shellenbarger, the Board of Education approved the request for a **fundraising event by the Hamburg Campus Senior Class to hold a Car wash on May 23rd or 24, 2019, as presented.**

Carried unanimously: 6:0:0

Correspondence

Parent Letters

NYSIR School Violence Prevention Conference

Safety Advisory Committee Article

Public Participation – None

Executive Session

Dr. Olczak moved to approve, seconded by Mr. Hawk, to enter into **Executive Session at 5:49 p.m.** for the following reasons:

- **Employment matter of a particular person or corporation**

Carried unanimously: 6:0:0

Returned to Public Session at 5:14 p.m.

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Adjournment

There being no further business, the **meeting was adjourned at 6:05 p.m.** on motion of Mrs. Shellenbarger, seconded by Dr. Olczak.

Carried unanimously: 6:0:0

Next BOE meeting to be held on Wednesday, June 12, 2019 @ 3:30 p.m. at Randolph Campus.

Respectfully submitted,

A handwritten signature in cursive script that reads "Tina Rogers".

Tina Rogers, District Clerk