

*Randolph Academy Union Free School District*

*Board of Education Meeting*

April 17, 2018

Location: Randolph Campus @ 3:30 p.m.  
Video Participation available at Hamburg Campus

"Randolph Academy supports, empowers, and educates students to live safely, behave responsibly, treat all persons with respect, advance toward their goals, and succeed in the classroom."

Calendar:

BOE Meeting & BOCES Administrative Budget Vote - Tuesday, April 17, 2018 @ 3:30 p.m. - Randolph Campus  
ACSBA Spring Dinner Meeting - April 26, 2018 @ 5:30 p.m. - Moonwinks, Cuba, NY  
BOE Meeting - May 23, 2018 @ 3:30 p.m. - Hamburg Campus

AGENDA

**LOCATION: Randolph Campus, District Board Room, 3:30 p.m.**

Meeting called to order \_\_\_\_\_ A.M. /P.M. With \_\_\_\_\_ presiding.

**1. Pledge of Allegiance**

**2. Roll Call**

	Present	Absent	Excused	Late Arrival
Mary Myers, President	_____	_____	_____	_____
Lea Anne Cali, Vice President	_____	_____	_____	_____
Brad Sande	_____	_____	_____	_____
Ruth Henry	_____	_____	_____	_____
Leslie Shellenbarger	_____	_____	_____	_____
Reverend Leslie Latham	_____	_____	_____	_____
Dr. Robert Olczak	_____	_____	_____	_____
District Clerk: Tina Rogers	_____	_____	_____	_____
District Treasurer: Regina Sheldon	_____	_____	_____	_____
Lori DeCarlo: Superintendent	_____	_____	_____	_____
Richard Weikel: Principal - Randolph Campus	_____	_____	_____	_____
John Kwietniewski: Principal - Hamburg Campus	_____	_____	_____	_____
Cynthia Johnson: Acting Principal	_____	_____	_____	_____
Mary Pauly: School District Administrator	_____	_____	_____	_____
David DiTanna: CPA	_____	_____	_____	_____

**Guests/Reporters:**

**3. Review Board Calendar**

**4. Acceptance of the Agenda & Minutes**

**4.1** Superintendent recommends the Board of Education approve the **Agenda for April 17, 2018.**

**4.2** Superintendent recommends the Board of Education approve the **Minutes for March 14 & April 4, 2018.**

\_\_\_\_\_ moved to approve **4.1 & 4.2.** Seconded by \_\_\_\_\_ Aye \_\_\_ Nay\_\_\_ Abstain\_\_\_ Accepted/Rejected

**5. Reports**

**5.1 Board News & Comments**

**5.1.1 Board Retreat - Discussion Item**

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**5.2 Superintendent's Reports**

**5.2.1 General Program Update**

**5.2.2 School Safety, Security & Climate**

**5.2.3 Long Term Fleet Rotation Plan**

**5.3 Principal's Report**

**5.3.1 Behavior & Attendance Reports**

**5.4 Treasurer's Report**

**5.4.1 Bank Reconciliation Statements**

**5.4.2 Trial Balances**

**5.4.3 Accounts Receivable**

**5.4.4 Breakfast/Lunch Program**

**5.4.5 Budget Status Report**

**5.4.6 Care Days Report**

**5.4.7 Claims Auditor's Report on Warrant**

**5.4.8 Budget Expenditures**

**5.5 Fundraising Reports**

**6. Financial**

**6.1 Workers' Compensation Summary - Informational Only**

**6.2 School Radios**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the **purchase of 21 two-way radios from Radio Depot, and related costs, in the amount of \$4,834.50, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**6.3 Staff Handbook**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the **purchase of 300 Staff Handbooks from 44 Communication Design in the amount of \$ \_\_\_\_\_, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**7. Personnel**

**7.1 Resignations/Terminations**

**7.1.1 Resignation - Richard Weikel**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education **accepts the resignation from Richard Weikel, Principal, effective June 30, 2018, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

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**7.2 Appointments**

**7.2.1 Internal Suspension Aide – Eric Procknal**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education **appoints Eric Procknal to the probationary civil service appointment of Internal Suspension Aide, for a probationary period of one year, to commence retroactively on April 16, 2018 through April 15, 2019, with a work day of 8:00 am – 2:30 p.m. (93% FTE). He will be paid at a rate of \$13.35 per hour, plus an additional \$1.00 per hour when assigned to internal suspension aide duties**, in accordance with the collective bargaining agreement between the Board of Education and Randolph Academy Support Staff Association, as presented.

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

Carried:

**7.2.2 Teacher Mentor – Merry Radtke**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education **approves Merry Radtke as a Teacher Mentor, effective immediately, in accordance to the Randolph Academy Support Staff Association contract.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

Carried:

**7.2.3 Amend Probationary Appointment of Melissa Bell to Provisional Appointment**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves to **amend the probationary appointment made at the March 14, 2018 Board of Education meeting appointing Melissa Bell as a Registered Behavior Technician to a Provisional Civil Service appointment.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

Carried:

**7.3 Leaves**

**7.3.1 FMLA Leave**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the **following leave request, with the use of benefit and/or accumulated sick leave time during the period of medical disability for the following employees, as presented:**

<u>Employee</u>	<u>Type</u>	<u>Begin Date</u>	<u>Term</u>
#80	FMLA	5/1/2018	Continuous

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

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**8. Old Business**

**9. New Business**

**9.1 Revised 2017-18 School Year Calendar**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the revised **2017-18 school year calendar, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

Carried:

**9.2 2018-19 School Year Calendar**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the **2018-19 school year calendar, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

Carried:

**9.3 Fundraising Events**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the following **fundraising events, as presented:**

<u>Club</u>	<u>Event</u>	<u>Date of Sales</u>
Hamburg Senior Class	Snack Sales	4/23 - 4/30/18
Hamburg Senior Class	Gumball Guessing Jar	5/7 - 5/11/18

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

Carried:

**9.4 2018-19 CAEW BOCES Administrative Budget Resolution**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves a **resolution adopting the 2018- 2019 Cattaraugus-Allegany-Erie-Wyoming BOCES Administrative Budget, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

Carried:

**9.5 CAEW BOCES Annual Election of Members of the Board**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education **adopts a resolution casting its vote or votes in the annual election of members of the Board of Cooperative Educational Services for the person(s) indicated on the ballot, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

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**9.6 Certification of APPR Evaluator**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education **certifies John Kwietniewski as APPR Evaluator, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

Carried:

**9.7 CSE Recommendations**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the **CSE Recommendations, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

Carried:

**10. Correspondence**

**10.1 Monthly Parent Letter**

**10.2 Annual Talent Show**

**11. Public Participation**

**12. Executive Session - if needed**

**12.1** Moved to approve \_\_\_\_\_ and seconded by \_\_\_\_\_ to enter into Executive Session at \_\_\_\_\_ p.m. for the following reason:

**Reasons for Executive Session:**

**This list is provided as a reference for the BOE President. When Executive Session is called, the President will circle the appropriate reason and add any appropriate details:**

Discussions regarding proposed, pending or current litigation

Employment matter of a particular person or corporation

Matters leading to the appointment, employment, promotion, demotion, discipline or removal of a particular person or corporation

Discussions related to collective negotiations

Discussions related to the acquisition of property

**Returned to Public Session at \_\_\_\_\_ p.m.**

**13. Adjournment**

There being no further business, \_\_\_\_\_ moved that the meeting be adjourned and the next regular meeting be held at **Hamburg Campus on Wednesday, May 23, 2018 at 3:30 p.m.**, seconded by \_\_\_\_\_ and carried \_\_\_\_\_ at \_\_\_\_\_ p.m.