

*Randolph Academy Union Free School District
Board of Education Meeting*

March 14, 2018

**Location: Randolph Campus @ 3:30 p.m.
Video Participation available at Hamburg Campus**

"Randolph Academy supports, empowers, and educates students to live safely, behave responsibly, treat all persons with respect, advance toward their goals, and succeed in the classroom."

Calendar:

BOE Meeting - March 14, 2018 @ 3:30 p.m. - Randolph Campus
ACSBA General Membership Meeting - March 22, 2018 @ 5:30 p.m. - Moonwinks, Cuba, NY
Hamburg Campus Annual Fashion Show - March 28, 2018 @ 11:30 a.m. - Hamburg Campus Gymnasium
BOCES Annual Dinner Meeting - April 11, 2018 @ 6:00 p.m. - Center in Olean, NY
BOE Meeting & BOCES Administrative Budget Vote - Tuesday, April 17, 2018 - Randolph Campus @ 3:30 p.m.
ACSBA Spring Dinner Meeting April 26, 2018 @ 5:30 p.m. - Moonwinks, Cuba, NY

AGENDA

LOCATION: Randolph Campus, District Board Room, 3:30 p.m.

Meeting called to order _____ A.M. /P.M. With _____ presiding.

1. Pledge of Allegiance

2. Roll Call

	Present	Absent	Excused	Late Arrival
Mary Myers, President	_____	_____	_____	_____
Lea Anne Cali, Vice President	_____	_____	_____	_____
Brad Sande	_____	_____	_____	_____
Ruth Henry	_____	_____	_____	_____
Leslie Shellenbarger	_____	_____	_____	_____
Reverend Leslie Latham	_____	_____	_____	_____
Dr. Robert Olczak	_____	_____	_____	_____
District Clerk: Tina Rogers	_____	_____	_____	_____
District Treasurer: Regina Sheldon	_____	_____	_____	_____
Lori DeCarlo: Superintendent	_____	_____	_____	_____
Richard Weikel: Principal - Randolph Campus	_____	_____	_____	_____
John Kwietniewski: Principal - Hamburg Campus	_____	_____	_____	_____
Cynthia Johnson: Acting Principal	_____	_____	_____	_____
Mary Pauly: School District Administrator	_____	_____	_____	_____
David DiTanna: CPA	_____	_____	_____	_____
Delia Bonenberger: Acting Superintendent	_____	_____	_____	_____

Guests/Reporters:

3. Review Board Calendar

4. Acceptance of the Agenda & Minutes

4.1 Superintendent recommends the Board of Education approve the **Agenda for March 14, 2018.**

4.2 Superintendent recommends the Board of Education approve the **Minutes for February 28, 2018.**

_____ moved to approve **4.1 & 4.2.** Seconded by _____ Aye ___ Nay___ Abstain___ Accepted/Rejected

5. Reports

5.1 Board News & Comments

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5.2 Superintendent's Reports

5.2.1 General Program Update

5.2.2 Playground Presentation: Cheryl Henry

5.3 Principal's Report

5.3.1 Behavior & Attendance Reports

5.4 Treasurer's Report

5.4.1 Bank Reconciliation Statements

5.4.2 Trial Balances

5.4.3 Accounts Receivable

5.4.4 Breakfast/Lunch Program

5.4.5 Budget Status Report

5.4.6 Care Days Report

5.4.7 Claims Auditor's Report on Warrant

5.4.8 Budget Expenditures

5.5 Fundraising Reports

6. Financial

6.1 Lakeview Lawns: Termination of Contract

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves **termination of the November 15, 2016 agreement made between the District and Lake View Lawns for snow removal services, effective April 1, 2018, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____

Carried:

6.2 Randolph Campus Playground Equipment & Installation

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the **purchase of playground equipment from GameTime, and related installation, architectural and engineering costs, for an amount of up to \$ _____, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____

Carried:

6.3 Phone System Purchase

Upon the recommendation of the Superintendent the Board of Education approves the purchase of a **Office Suite UC: Standard phone system and service for both campuses, from Broadview Networks/Windstream in the amount of \$ _____, for a period of three years, piggybacking on GSA Contract #GS35F0348X to establish the ceiling price and justify best value for the District, consistent with policy # 5410, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____

Carried:

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6.4 E-Rate Project - Wireless Signal Updates

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the **purchase of equipment for wireless signal updates for both campuses, from Erie 1 BOCES, as E-Rate reimbursable in the amount of \$3,455.91, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

6.5 Window Replacement Project Change Orders

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the following **change orders for Phase 2 Window Replacement Project #04-30-11-02-0001-003, as presented:**

Change Order #1	SF Break Metal	\$2,185.98
Change Order #1	Corian Stools	\$1,910.01

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

6.6 One Time Assignment Stipend

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education authorizes payment to **Cynthia Johnson as a one-time assignment stipend, in the amount of \$3,000.00 for her appointment as Acting Principal.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

6.7 2018-19 Cooperative Purchasing Annual Resolution

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the **2018-19 Cattaraugus/Allegany BOCES Cooperative Purchasing Annual Resolution to bid jointly for various supplies, commodities, and/or services in the 2018-2019 fiscal year, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

7. Personnel

7.1 Resignations/Terminations

7.2 Appointments

7.2.1 Middle School Team Leader

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education appoints **Holly Zegger as Middle School Team Leader** at Randolph Campus for the remainder of the 2017-18 school year, to cover the vacancy created by Liane Martonis, effective on March 15, 2018. **She will be paid at the pro-rated first year rate, per contract, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____

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Carried:

7.3 Leaves

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the **extension for the following FMLA leave request, with the use of benefit and/or accumulated sick leave time during the period of medical disability for the following employees, as presented:**

<u>Employee</u>	<u>Type</u>	<u>Begin Date</u>	<u>Term</u>
#1	FMLA	1/11/2018 - TBD	Continuous

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

8. Old Business

9. New Business

9.1 Fundraising Events

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the following **fundraising events, as presented:**

<u>Club</u>	<u>Event</u>	<u>Date of Sales</u>
Pathfinders	Pennies for Patients	3/15 - 3/28/18
Senior Class	Little Caesars Pizza Kits	4/9 - 4/23/18

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

9.2 NYSED Capital Project Application - Randolph Campus Playground

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves **submission of the NYSED Capital Construction/Renovation Project Application Packet for Project #04-30-11-02- 0-001-004 for Site Work and Playground Installation at Randolph Campus.**

***Full document is available in the District office for review.**

Budget to be set at committee meeting held prior to this board meeting.

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

10. Correspondence

10.1 March Parent Letters - Randolph Campus

10.2 March Parent Letter - Hamburg Campus

10.3 Randolph Campus Fashion Show Report

10.4 Invitation to Hamburg Campus Fashion Show

11. Public Participation

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12. Executive Session - if needed

12.1 Moved to approve _____ and seconded by _____ to enter into Executive Session at _____ p.m. for the following reason:

Reasons for Executive Session:

This list is provided as a reference for the BOE President. When Executive Session is called, the President will circle the appropriate reason and add any appropriate details:

Discussions regarding proposed, pending or current litigation

Employment matter of a particular person or corporation

Matters leading to the appointment, employment, promotion, demotion, discipline or removal of a particular person or corporation

Discussions related to collective negotiations

Discussions related to the acquisition of property

Returned to Public Session at _____ p.m.

13. Adjournment

There being no further business, _____ moved that the meeting be adjourned and the next regular meeting be held at **Randolph Campus on Tuesday, April 17, 2018 at 3:30 p.m.**, seconded by _____ and carried _____ at _____ p.m.