

Randolph Academy Union Free School District
Board of Education Meeting
February 28, 2018

Location: Randolph Campus @ 3:30 p.m.
With Video Participation at Hamburg Campus

Calendar:

BOE Meeting – March 14, 2018 @ 3:30 p.m. – Randolph Campus

ACSBA General Membership Meeting – March 22, 2018 @ 5:30 p.m. – Moonwinks, Cuba, NY

BOCES Annual Dinner Meeting – April 11, 2018 @ 6:00 p.m. – Center in Olean, NY

BOE Meeting & BOCES Administrative Budget Vote – Tuesday, April 17, 2018 – Randolph Campus @ 3:30 p.m.

ACSBA Spring Dinner Meeting April 26, 2018 @ 5:30 p.m. – Moonwinks, Cuba, NY

MINUTES – Unofficial

The **REGULAR MEETING** of the Randolph Academy Union Free School District was called to order at **3:35** p.m. on **February 28, 2018** at the **Randolph Campus**. Mrs. Myers presided. Roll call was taken and the Pledge of Allegiance was recited.

Board Members Present: Mary Myers – President, Lea Anne Cali – Vice President, Brad Sande, Ruth Henry, Leslie Shellenbarger, *Rev. Leslie Latham

Administrators and District Officials: Delia Bonenberger – Acting Superintendent, *John Kwietniewski – Principal, Cynthia Johnson – Acting Principal, Tina Rogers – District Clerk
*Video participation @ Hamburg Campus

Board Members Absent:

Board Members Excused: Dr. Robert Olczak

Administrators and District Officials Absent:

Administrators and District Officials Excused: Lori DeCarlo, Richard Weikel, David DiTanna, Regina Sheldon

Guests/Reporters: Mary Pauly, Janice Finch, Brian Fleischmann

Review of the Board Calendar

President Myers reviewed the calendar

Acceptance of the Agenda & Minutes

Upon the recommendation of the Superintendent, the Board of Education approved the **Agenda for February 28, 2018, with additions of 9.6 & 9.7, and the Minutes, for January 24th & February 12, 2018.**

Mrs. Cali moved to approve, seconded by Mrs. Henry

Carried unanimously: 6:0:0

Reports

Board News & Comments - None

Superintendent's Report

Acting Superintendent, Mrs. Bonenberger, gave a general program update. She reports that student enrollment is 101 at Randolph Campus and 86 at Hamburg Campus. Hamburg Campus enrolled three new students this week.

Mrs. Bonenberger gave an update on the playground project at Randolph Campus. She reports that a playground presentation will take place at the March 14th board meeting. She also reported to the board that the maple syrup production will not take place this year due to staffing shortage and equipment that needs repaired. Board members expressed disappointment and would like equipment repairs added to the year-end spending listing. She also gave an update on revisions made to the 2017-18 school calendar, to be approved at this meeting, which includes the addition of a staff development day on March 29, 2018. She reports, two staff development days will take place in March, with the other to be held on March 16th.

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Mrs. Bonenberger asked Mr. Fleischmann to give the board an update on the bee keeping project. He reports that the kick-off date is in April. Bees will be kept on the roof and live video footage will be made available.

Principal's Report

Mr. Kwietniewski and Mrs. Johnson reported on behavior and attendance reports for the month of January. Both gave reports on events that have taken place at each campus.

Treasurer's Report

Reports were included in the packet. Mrs. Henry reviewed in the absence of Mr. DiTanna & Mrs. Sheldon.

Fundraising Reports

None

Financial

None

Personnel

Resignations/Terminations

Resignation - Liane Martonis

Upon the recommendation of the Superintendent, and on motion of Mrs. Cali, seconded by Mr. Sande, the Board of Education **accepted the resignation from Liane Martonis, ELA Teacher, effective March 15, 2018, as presented.**

Carried unanimously: 6:0:0

Resignation - Richard (Ryan) Pollino

Upon the recommendation of the Superintendent, and on motion of Mrs. Shellenbarger, seconded by Mrs. Cali, the Board of Education **accepted the resignation from Richard (Ryan) Pollino, ELA Teacher, effective March 2, 2018, as presented.**

Carried unanimously: 6:0:0

Resignation - Juan Vazquez

Upon the recommendation of the Superintendent, and on motion of Mr. Sande, seconded by Mrs. Shellenbarger, the Board of Education **accepted the resignation from Juan Vazquez, Teacher Aide, effective March 1, 2018, as presented.**

Carried unanimously: 6:0:0

Create One (1) FTE School District Administrator Position

Upon the recommendation of the Superintendent, and on motion of Mrs. Cali, seconded by Mrs. Shellenbarger, the Board of Education approved in **creating one (1) School District Administrator position, effective March 1, 2018, as presented.**

Carried unanimously: 6:0:0

Appointments

***Tenure - Jennifer Denis**

*motion made after executive session

School District Administrator

Upon the recommendation of the Superintendent, and on motion of Mrs. Henry, seconded by Reverend Latham, the Board of Education appointed **Mary Pauly to the position of School District Administrator, who holds a New York State Permanent Certificate in the School District Administrator area, to commence on March 1, 2018 and end on June 30, 2018.** She will be paid at a rate of \$400.00 per eight (8) hour day of work on campus, a partial day will be prorated, as determined in the contract. **The board reviewed Mary Pauly's training and hereby certifies her as an evaluator under the Districts APPR in accordance to NYSED Regents Rules, 3012d, as presented.**

Carried unanimously: 6:0:0

Teacher Aide - Caroline Heeter

Upon the recommendation of the Superintendent, and on motion of Mr. Sande, seconded by Mrs. Henry, the Board of Education appointed **Caroline Heeter to the probationary Civil Service appointment of Teacher Aide, for a probationary period of one year to commence on March 5, 2018 through March 4, 2019, pending receipt of**

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fingerprint clearance, with a work day of 8:00 a.m. to 2:30 p.m. (93%) FTE. She will be paid at a rate of \$11.60 per hour, in accordance with the collective bargaining agreement between the Board of Education and Randolph Academy Support Staff Association, as presented.

Carried unanimously: 6:0:0

Transportation Supervisor – Daniel Lemk

Upon the recommendation of the Superintendent, and on motion of Mrs. Shellenbarger, seconded by Mrs. Cali, the Board of Education **appointed Daniel Lemk to the Part Time Probationary Non-Competitive Civil Service Position of Transportation Supervisor, effective on March 1, 2018 through February 28, 2019. The salary will begin at an annual stipend of \$3,100.00, and not to exceed 20 hours per week, as presented.**

Carried unanimously: 6:0:0

Leaves

Upon the recommendation of the Superintendent, and on motion of Mrs. Cali, seconded by Mr. Sande, the Board of Education approved the following **Medical/FMLA leave requests, with the use of benefit and/or accumulated sick leave time during the period of medical disability for the following employees, as presented:**

<u>Employee</u>	<u>Type</u>	<u>Begin Date</u>	<u>Term</u>
#409	FMLA	4/19/18 – 6/18/18	Continuous

Carried unanimously: 6:0:0

Old Business

New Business

Contract of Employment for School District Administrator

Upon the recommendation of the Superintendent, and on motion of Mrs. Cali, seconded by Mrs. Shellenbarger, the Board of Education approved the **contract for the School District Administrator, with Mary Pauly for the period of March 1, 2018 through June 30, 2018, as presented.**

Carried unanimously: 6:0:0

Fundraising Events

Upon the recommendation of the Superintendent, and on motion of Mrs. Cali, seconded by Mrs. Shellenbarger the Board of Education **approved the following fundraising events, as presented:**

<u>Club</u>	<u>Event</u>	<u>Date of Sales</u>
Cosmetology	Bottle & Can Drive	2/28 - 3/28/18
Senior Class	Uncle Jerry's Fundraiser	3/1 – 3/18/18

Carried unanimously: 6:0:0

Revised Policy

Upon the recommendation of the Superintendent, and on motion of Mrs. Shellenbarger, seconded by Mrs. Henry, the Board of Education **approved the following revised policy, as presented:**

<u>Policy #</u>	<u>Name</u>
7110	Comprehensive Student Attendance

Carried unanimously: 6:0:0

CSE Recommendations

Upon the recommendation of the Superintendent, and on motion of Mrs. Shellenbarger, seconded by Mrs. Cali the Board of Education **approved the CSE Recommendations, as presented.**

Carried unanimously: 6:0:0

2018-19 CAEW BOCES Unit Cost Methodology

Upon the recommendation of the Superintendent, and on motion of Mr. Sande, seconded by Mrs. Cali, the Board of Education **approved the proposed basis of service charges of the Cattaraugus-Allegany-Erie-Wyoming BOCES for the 2018-19 fiscal year, as presented.**

Carried unanimously: 6:0:0

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Revised 2017-18 School Calendar

Upon the recommendation of the Superintendent, and on motion of Mrs. Cali, seconded by Mrs. Shellenbarger, the Board of Education **approved the revised 2017-18 school calendar, as presented.**

Carried unanimously: 6:0:0

Field Trip

Upon the recommendation of the Superintendent, and on motion of Mrs. Cali, seconded by Reverend Latham, the Board of Education **approved an ice skating field trip to the Hamburg Town Arena for elementary students and staff at Hamburg Campus on March 23, 2018 for an approximate cost of \$380.00, as presented.**

Carried unanimously: 6:0:0

Correspondence

Art News - Hamburg Campus
February Parent Letter

Public Participation

None

Executive Session

On motion of Mrs. Cali, seconded by Mrs. Shellenbarger, to enter into **executive session at 4:30 p.m.** for the following reasons:

- **Discussions regarding current litigation**
- **Employment matter of a particular person or corporation**

Carried unanimously: 6:0:0

Reverend Leslie Latham left meeting @ 4:32 p.m.

Returned to Public Session @ 5:30 p.m.

***Tenure - Jennifer Denis**

Upon the recommendation of the Superintendent, and on motion of Mrs. Cali, seconded by Mrs. Shellenbarger, the Board of Education **hereby appoints Jennifer Denis, who holds initial certification in the Students With Disabilities Grades 7-12 - Generalist tenure area on tenure in the Special Education tenure area, effective retroactively on February 2, 2018.**

Carried unanimously: 5:0:0

Adjournment

The meeting was **adjourned @ 5: 33 p.m.** on motion of Mr. Sande, seconded by Mrs. Shellenbarger.

Carried unanimously: 5:0:0

Next BOE meeting to be held on **Wednesday, March 14, 2018 @ 3:30 p.m. at Randolph Campus.**

Respectfully submitted,



Tina Rogers, District Clerk