

Randolph Academy Union Free School District
Board of Education Meeting
February 27, 2019
Location: Randolph Campus @ 3:30 p.m.
Video Participation available at Hamburg Campus

"Randolph Academy supports, empowers, and educates students to live safely, behave responsibly, treat all persons with respect, advance toward their goals, and succeed in the classroom."

Calendar:

BOE Meeting – February 27 @ 3:30 p.m. – Randolph Campus District Board Room
BOE Meeting – March 27 @ 3:30 p.m. – Hamburg Campus District Board Room
Timber Wolf Induction Ceremony – April 1 @ 9 am – RCS Auditorium

AGENDA

LOCATION: Randolph Campus, District Board Room @ 3:30 p.m.

Meeting called to order _____ A.M. /P.M. With _____ presiding.

1. Pledge of Allegiance

2. Roll Call

	Present	Absent	Excused	Late Arrival
Mary Myers, President	_____	_____	_____	_____
Lea Anne Cali, Vice President	_____	_____	_____	_____
Brad Sande	_____	_____	_____	_____
Ruth Henry	_____	_____	_____	_____
Leslie Shellenbarger	_____	_____	_____	_____
Dr. Robert Olczak	_____	_____	_____	_____
Gregory Hawk	_____	_____	_____	_____
District Clerk: Tina Rogers	_____	_____	_____	_____
District Treasurer: Regina Sheldon	_____	_____	_____	_____
Lori DeCarlo: Superintendent	_____	_____	_____	_____
Dr. Mary Pauly: Principal – Randolph Campus	_____	_____	_____	_____
John Kwietniewski: Principal – Hamburg Campus	_____	_____	_____	_____
Cynthia Johnson: Director of Curriculum	_____	_____	_____	_____
David DiTanna: CPA	_____	_____	_____	_____

Guests/Reporters:

3. Review Board Calendar

4. Acceptance of the Agenda & Minutes

4.1 Superintendent recommends the Board of Education approve the **Agenda** for **February 27, 2019**.

4.2 Superintendent recommends the Board of Education approve the **Minutes** for **January 16, 2019**.

_____ moved to approve **4.1 & 4.2**. Seconded by _____ Aye ___ Nay___ Abstain___Accepted/Rejected

5. Reports

5.1 Board News & Comments

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5.2 Superintendent's Reports

- 5.2.1 General Program Update**
- 5.2.2 Open House Programs**
- 5.2.3 Legislative Update**
- 5.2.4 Internal Program Monitoring**

5.3 Principal's Report

- 5.3.1 Behavior & Attendance Reports**

5.4 Treasurer's Report

- 5.4.1 Bank Reconciliation Statements**
- 5.4.2 Trial Balances**
- 5.4.3 Accounts Receivable**
- 5.4.4 Breakfast/Lunch Program**
- 5.4.5 Budget Status Report**
- 5.4.6 Care Days Report**
- 5.4.7 Claims Auditor's Report on Warrant**
- 5.4.8 Budget Expenditures**

5.5 Fundraising/Club Reports

- 5.5.1 Cuba Cheese Fundraiser**

6. Financial

6.1 2019-20 CAEW BOCES Unit Cost Methodology

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves **the proposed basis of service charges of the Cattaraugus-Allegany-Erie-Wyoming BOCES for the 2019-20 fiscal year, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried

6.2 Office Max Donations

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the **donation of classroom supplies totaling \$350.00 from Office Max, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried

7. Personnel

7.1 Resignations/Terminations

7.1.1 Rescind Hamburg Campus Senior Class Advisor

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves in **rescinding the January 16, 2019 appointment of Merry Radtke as Senior Class Advisor.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

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7.2 Leaves

7.3 Appointments

7.3.1 Hamburg Campus Senior Class Advisor

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education appoints **Amber Myers as Hamburg Campus Senior Class Advisor, effective retroactive to January 22, 2019. She will be paid at a pro-rated stipend, per contract, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

7.3.2 Change in Work Day Hours

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the **change in work day hours for Melissa Smith, Keyboard Specialist, from 8:00 a.m. - 4:00 p.m. to new hours of 7:15 a.m. - 3:15 p.m., effective retroactive to January 17, 2019, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

7.3.3 Substitute Cleaner

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves **Christopher Nowinski as a Substitute Cleaner at a rate of \$11.10 per hour, plus an additional .50 per hour when assigned to the night shift, effective upon receipt of clearance forms, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

8. Old Business - No Items

9. New Business

9.1 Policy Readings & Adoptions

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the following **second policy readings and adoptions, as presented:**

2nd Policy Readings and Adoptions

#7131
#7221

Name

Education of Students in Foster Care
Participation in Graduation Ceremonies and Activities

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

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9.2 CSE Recommendations

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the **CSE Recommendations, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

10. Correspondence

10.1 Parent Letters

11. Public Participation

12. Executive Session - *if needed*

12.1 Moved to approve _____ and seconded by _____ to enter into Executive Session at _____ p.m. for the following reason:

Reasons for Executive Session:

This list is provided as a reference for the BOE President. When Executive Session is called, the President will circle the appropriate reason and add any appropriate details:

Discussions regarding proposed, pending or current litigation

Employment matter of a particular person or corporation

Matters leading to the appointment, employment, promotion, demotion, discipline or removal of a particular person or corporation

Discussions related to collective negotiations

Discussions related to the acquisition of property

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

Returned to Public Session at _____ p.m.

13. Adjournment

There being no further business, _____ moved that the meeting be adjourned and the next regular meeting be held at **Hamburg Campus on Wednesday, March 27, 2019 at 3:30 p.m.**, seconded by _____ and carried _____ at _____ p.m.