

*Randolph Academy Union Free School District  
Board of Education Meeting*

December 13, 2017

Location: Randolph Campus @ 3:30 p.m.  
Video Participation available at Hamburg Campus

"Randolph Academy supports, empowers, and educates students to live safely, behave responsibly, treat all persons with respect, advance toward their goals, and succeed in the classroom."

Calendar:

Legislative Breakfast Meeting – December 9, 2017 @ 9:00 a.m. – Genesee Valley CSD

BOE Meeting – December 13, 2017 – Randolph Campus @ 3:30 p.m.

Pathfinder Induction Ceremony – December 14, 2017 @ 9:30 a.m. – Hamburg Campus Gymnasium

BOE Meeting – January 24, 2017 – Randolph Campus @ 3:30 p.m.

AGENDA

**LOCATION: Randolph Campus, District Board Room, 3:30 p.m.**

Meeting called to order \_\_\_\_\_ A.M. /P.M. With \_\_\_\_\_ presiding.

**1. Pledge of Allegiance**

**2. Roll Call**

	Present	Absent	Excused	Late Arrival
Mary Myers, President	_____	_____	_____	_____
Lea Anne Cali, Vice President	_____	_____	_____	_____
Brad Sande	_____	_____	_____	_____
Ruth Henry	_____	_____	_____	_____
Leslie Shellenbarger	_____	_____	_____	_____
Reverend Leslie Latham	_____	_____	_____	_____
Dr. Robert Olczak	_____	_____	_____	_____
District Clerk: Tina Rogers	_____	_____	_____	_____
District Treasurer: Regina Sheldon	_____	_____	_____	_____
Lori DeCarlo: Superintendent	_____	_____	_____	_____
Richard Weikel: Principal – Randolph Campus	_____	_____	_____	_____
John Kwietniewski: Principal – Hamburg Campus	_____	_____	_____	_____
Cynthia Johnson: Director of Curriculum	_____	_____	_____	_____
David DiTanna: CPA	_____	_____	_____	_____

**Guests/Reporters:**

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**3. Review Board Calendar**

**4. Acceptance of the Agenda & Minutes**

**4.1** Superintendent recommends the Board of Education approve the **Agenda for December 13, 2017.**

**4.2** Superintendent recommends the Board of Education approve the **Minutes for November 8, 2017.**

\_\_\_\_\_ moved to approve **4.1 & 4.2.** Seconded by \_\_\_\_\_ Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_ Accepted/Rejected

**5. Reports**

**5.1 Board News & Comments**

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5.2 Superintendent's Reports

5.2.1 General Program Update

5.2.2 Child Nutrition Program Review

5.3 Principal's Report

5.3.1 Program Presentation: International Restorative Practices World Conference

5.3.2 Behavior & Attendance Reports

5.4 Treasurer's Report

5.4.1 Bank Reconciliation Statements

5.4.2 Trial Balances

5.4.3 Accounts Receivable

5.4.4 Breakfast/Lunch Program

5.4.5 Budget Status Report

5.4.6 Care Days Report

5.4.7 Claims Auditor's Report on Warrant

5.4.8 Budget Expenditures

5.5 Fundraising Reports - No Items

6. Financial

6.1 \*School Vehicle Purchase

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the purchase of \_\_\_\_\_ from \_\_\_\_\_, at a cost of \$ \_\_\_\_\_, as presented.

\*Information will be distributed on Tuesday

Motion approved/rejected

Aye \_\_\_\_ Nay \_\_\_\_ Abstain \_\_\_\_  
Carried:

6.2 Fundamentals of Pest Management Conference

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves in **sending Ralph Shellenbarger, to the Fundamental of Pest Management Conference on January 8-12, 2018 in Cicero, NY for a cost of \$1,624.50, as presented.**

Motion approved/rejected

Aye \_\_\_\_ Nay \_\_\_\_ Abstain \_\_\_\_  
Carried:

6.3 Surplus Items

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the **following list of items to be declared as surplus and to return for either full credit or be sold, as presented:**

<u>Item</u>	<u>Credit/Sell</u>
Food Truck Fryers	Sell
3 - 8qt. Chafer Deluxe	Full Credit
1 - 6 Hr. Wick Fuel	Full Credit
2 - 4.7qt. Chafers	Sell

Motion approved/rejected

Aye \_\_\_\_ Nay \_\_\_\_ Abstain \_\_\_\_  
Carried:

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**6.4 Revised Substitute Pay Schedule**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the **revised substitute pay schedule, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**7. Personnel**

**7.1 Resignations/Terminations**

**7.1.1 Resignation - Daniel Dubiel**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education accepts the **resignation from Daniel Dubiel, Special Education Teacher, effective December 29, 2017, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**7.1.2 Resignation - Rachael Schultz**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education accepts the **resignation of Rachael Schultz, Library Clerk, effective December 22, 2017, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**7.2 Appointments**

**7.2.1 High School Team Leader**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves **Joe Peterson as High School Team Leader for the remainder of the 2017-18 school year, effective retroactive on November 7, 2017. He will be paid at the first year rate (pro-rated), per contract, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**7.2.2 Elementary Teacher**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education appoints \_\_\_\_\_ **as Elementary Education Teacher who holds a New York State Initial Certificate, permitting her to teach in the Childhood Education, Grades 1-6 certification area, is hereby conditionally appointed to the position of Elementary Education Teacher in the Elementary Education tenure area for a probationary appointment of four years to commence on \_\_\_\_\_ and to end on \_\_\_\_\_.** Eligibility for tenure at the end of the probationary period is dependent on receiving APPR ratings of effective or highly effective in 3 of 4 preceding years and no ineffective composite or overall rating in the final year. The salary during the first year of this appointment will be paid in accordance with the salary schedule as outlined in the Teachers' collective bargaining agreement between

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the Board of Education and the Randolph Academy Professional Association and the **salary will be based upon Step \_\_\_ of the pay scale**, as presented.

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

Carried:

**7.4 Leaves**

**7.4.1 FMLA**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves to **extend the FMLA granted to employee #44 at the November 8, 2017 Board of Education meeting, according to Doctor's release to return to work, with the use of benefit and/or accumulated sick leave time during the period of medical disability.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

Carried:

**8. Old Business – No Items**

**9. New Business**

**9.1 CSE Recommendations**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the **CSE recommendations, as presented:**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

Carried:

**9.2 Policy Updates**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the following **policy updates, as presented:**

<u>Policy #</u>	<u>Name</u>
<b>*New Policy</b>	
7130	Education of Homeless Children and Youth
<b>*Revised Policies</b>	
7222	Diploma or Credential Options for Students with Disabilities
7240	Student Records: Access and Challenge
7521	Students with Life-Threatening Health Conditions
7530	Child Abuse
7560	Notification of Sex Offenders
7641	Transition Services
8260	Title I Parent and Family Engagement

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

Carried:

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**9.3 Field Trip**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the **Timberwolf Club field trip to a restaurant in Jamestown, NY on December 21, 2017, at a cost of \$15.00 per person, as presented:**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

Carried:

**10. Correspondence**

**10.1 Pathfinder Induction Ceremony**

**10.2 December Parent Letter**

**11. Public Participation**

**12. Executive Session - if needed**

**12.1** Moved to approve \_\_\_\_\_ and seconded by \_\_\_\_\_ to enter into Executive Session at \_\_\_\_\_ p.m. for the following reason:

**Reasons for Executive Session:**

**This list is provided as a reference for the BOE President. When Executive Session is called, the President will circle the appropriate reason and add any appropriate details:**

Discussions regarding proposed, pending or current litigation

Employment matter of a particular person or corporation

Matters leading to the appointment, employment, promotion, demotion, discipline or removal of a particular person or corporation

Discussions related to collective negotiations

Discussions related to the acquisition of property

**Returned to Public Session at \_\_\_\_\_ p.m.**

**13. Adjournment**

There being no further business, \_\_\_\_\_ moved that the meeting be adjourned and the next regular meeting be held at **Randolph Campus on Wednesday, January 24, 2017 at 3:30 p.m.**, seconded by \_\_\_\_\_ and carried \_\_\_\_\_ at \_\_\_\_\_ p.m.