

Randolph Academy Union Free School District

Board of Education Meeting

December 13, 2017

Location: Randolph Campus @ 3:30 p.m.

With Video Participation at Hamburg Campus

Calendar:

BOE Meeting – January 24, 2018 – Randolph Campus @ 3:30 p.m.

Timberwolf Induction Ceremony – February 9, 2018 @ 9:00 a.m. – RCS Auditorium

Randolph Campus Annual Fashion Show – February 14, 2018 @ 12:45 p.m. – RCS Auditorium

BOE Meeting – February 28, 2018 – Randolph Campus @ 3:30 p.m.

MINUTES – Unofficial

The **REGULAR MEETING** of the Randolph Academy Union Free School District was called to order at **3:36 p.m.** on **December 13, 2017** at the **Randolph Campus**. Mrs. Myers presided. Roll call was taken and the Pledge of Allegiance was recited.

Board Members Present: Mary Myers – President, Lea Anne Cali – Vice President, *Brad Sande, Leslie Shellenbarger, Rev. Leslie Latham, *Dr. Robert Olczak

Administrators and District Officials: Lori DeCarlo – Superintendent, *John Kwietniewski – Principal, Cynthia Johnson – Director of Curriculum, Regina Sheldon – District Treasurer, Tina Rogers – District Clerk, David DiTanna – CPA

Board Members Absent:

Board Members Excused: Reverend Leslie Latham

Administrators and District Officials Absent:

Administrators and District Officials Excused:

Guests/Reporters: Janice Finch, Holly Zuger, Liane Martonis, Nicole Marino,

Review of the Board Calendar

President Myers reviewed the calendar

Acceptance of the Agenda & Minutes

Upon the recommendation of the Superintendent, the Board of Education approved the **Agenda for December 13, 2017, with additions of 7.2.3, 7.2.4, and the Minutes, as amended, for November 8, 2017.**

Mrs. Shellenbarger moved to approve, seconded by Mrs. Cali.

Carried unanimously: 6:0:0

Reports

Board News & Comments

Mr. Sande reported on the Legislative Breakfast Meeting held on December 9th at Genesee Valley Central School. He said this was a good meeting with great information provided by David Little, and a representative from Tom Reed's office.

Superintendent's Report

Mrs. DeCarlo gave a general program update. She reported on student enrollment, with a current student census of 103 at Randolph Campus and 74 at Hamburg Campus. She also gave a capital project update, and reports the playground project at Randolph Campus is moving forward.

Mrs. DeCarlo reported on the Child Nutrition Program Review. She reports that we had very good review and commended Joe Walker on being well prepared.

Mrs. DeCarlo discussed with the board the option of being a part of the Leadership Initiative offered by CA BOCES.

Principal's Report

A program presentation was given by teachers, Holly Zuger, Liane Martonis and Nicole Marino. They presented highlights from their attendance at the International Restorative Practices World Conference held on October 23-25,

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2017 in Bethlehem Pennsylvania. They brought back a wealth of information regarding the use of circles and restorative practices in schools and around the world.

Mr. Kwietniewski and Mr. Weikel reported on behavior and attendance reports for the month of November.

Mr. Kwietniewski reports that a Thanksgiving meal was provided to the students at Hamburg Campus as part of their lunch. He further reports that 5 food baskets were given out. Discussion on upcoming events was made. Santa will make visits at Hamburg Campus on December 21st and Randolph Campus on December 22nd.

Treasurer's Report

Mr. DiTanna reported.

Fundraising Reports

Three fundraising reports were provided at the table from the following clubs: Cosmetology Club – dry dip sales, Timberwolves Club – dress down day to raise money for hurricane victims, Timberwolves Club – spirit week

Financial

School Vehicle Purchase

Upon the recommendation of the Superintendent, and on motion of Mrs. Henry, seconded by Mr. Olczak, the Board of Education **approved the purchase of 2 Chevy Equinox or Traverse from the Office of General Services mini bid #17120008, at a total cost not to exceed \$53,000.00, as presented.**

Carried unanimously: 6:0:0

Fundamentals of Pest Management Conference

Upon the recommendation of the Superintendent, and on motion of Mrs. Cali, seconded by Mr. Sande, the Board of Education approved the **sending of Ralph Shellenbarger, to the Fundamental of Pest Management Conference on January 8-12, 2018 in Cicero, NY for a cost of \$1,624.50, as presented.**

Carried unanimously: 6:0:0

Surplus Items

Upon the recommendation of the Superintendent, and on motion of Mr. Olczak seconded by Mr. Sande, the Board of Education approved the **following list of items to be declared as surplus and to return for either full credit or be sold, as presented:**

<u>Item</u>	<u>Credit/Sell</u>
Food Truck Fryers	Sell
3 - 8qt. Chafer Deluxe	Full Credit
1 - 6 Hr. Wick Fuel	Full Credit
2 - 4.7qt. Chafers	Sell

Carried unanimously: 6:0:0

Revised Substitute Pay Schedule

Upon the recommendation of the Superintendent, and on motion of Mrs. Shellenbarger, seconded by Mrs. Cali, the Board of Education approved the **revised substitute pay schedule, as presented.**

Carried unanimously: 6:0:0

Personnel

Resignations/Terminations

Daniel Dubiel - Resignation

Upon the recommendation of the Superintendent, and on motion of Mrs. Cali, seconded by Mrs. Shellenbarger, the Board of Education **accepted the resignation, from Daniel Dubiel, Special Education Teacher, effective December 29, 2017, as presented.**

Carried unanimously: 6:0:0

Rachael Schultz - Resignation

Upon the recommendation of the Superintendent, and on motion of Mrs. Cali, seconded by Mrs. Shellenbarger, the Board of Education **accepted the resignation, from Rachael Schultz, Library Clerk, effective December 22,**

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2017, as presented.

Carried unanimously: 6:0:0

Appointments

High School Team Leader

Upon the recommendation of the Superintendent, and on motion of Mrs. Henry, seconded by Mr. Sande, the Board of Education approves **Joe Peterson as High School Team Leader for the remainder of the 2017-18 school year, effective retroactive on November 7, 2017. He will be paid at the first year rate (pro-rated), per contract, as presented.**

Carried unanimously: 6:0:0

Melissa Giles – Elementary Teacher

Upon the recommendation of the Superintendent, and on motion of Mrs. Cali, seconded by Mr. Olczak, the Board of Education appoints **Melissa Giles Elementary Education Teacher who holds a New York State Initial Certificate, permitting her to teach in the Childhood Education, Grades 1-6 certification area, is hereby conditionally appointed to the position of Elementary Education Teacher in the Elementary Education tenure area for a probationary appointment of four years to commence on December 14, 2017 and to end on December 13, 2021.** Eligibility for tenure at the end of the probationary period is dependent on receiving APPR ratings of effective or highly effective in 3 of 4 preceding years and no ineffective composite or overall rating in the final year. The salary during the first year of this appointment will be paid in accordance with the salary schedule as outlined in the Teachers' collective bargaining agreement between the Board of Education and the Randolph Academy Professional Association and **the salary will be based upon Step 1 of the pay scale, as presented.**

Carried unanimously: 6:0:0

Juan Vasquez – Internal Suspension Aide

Upon the recommendation of the Superintendent, and on motion of Mrs. Cali, seconded by Mrs. Henry, the Board of Education appoints **Juan Vasquez to the Probationary Civil Service appointment of Internal Suspension Aide, for a probationary period of one year to commence on December 14, 2017 through December 13, 2018, with a work day of 8:00 am – 2:30 p.m. (93% FTE). He will be paid at a rate of \$12.85 per hour, plus an additional \$1.00 per hour when assigned to internal suspension aide duties, in accordance with the collective bargaining agreement between the Board of Education and Randolph Academy Support Staff Association, as presented.**

Carried unanimously: 6:0:0

Michaelene Nassoioy – Library Clerk

Upon the recommendation of the Superintendent, and on motion of Mr. Olczak, seconded by Mrs. Shellenbarger, the Board of Education appoints **Michaelene Nassoioy to the Permanent Civil Service appointment of Library Clerk, effective on November 30, 2017. She will continue her work hours of 8:00 a.m. to 2:30 p.m. (93% FTE), and her current rate of pay of \$12.10 per hour, in accordance with the collective bargaining agreement between the Board of Education and Randolph Academy Support Staff Association, as presented.**

Carried unanimously: 6:0:0

Leaves

Medical Leave

Upon the recommendation of the Superintendent, and on motion of Mrs. Shellenbarger, seconded by Mrs. Cali, the Board of Education approved to extend the FMLA leave granted to employee #44 at the November 8, 2017 board of education meeting, according to Doctor's release to return to work, with the use of benefit and/or accumulated sick leave time during the period of medical disability for the following employee, as presented:

Carried unanimously: 6:0:0

Old Business

None

New Business

CSE Recommendations

Upon the recommendation of the Superintendent, and on motion of Mrs. Cali, seconded by Mr. Olczak the Board of Education approved the CSE Recommendations, as presented.

Carried unanimously: 6:0:0

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Policy Updates

Upon the recommendation of the Superintendent, and on motion of Mrs. Cali, seconded by Mrs. Shellenbarger, the Board of Education approved the following **revised policies, as presented:**

<u>Policy #</u>	<u>Name</u>
*New Policy	
7130	Education of Homeless Children and Youth – 1 st . Reading
*Revised Policies	
7222	Diploma or Credential Options for Students with Disabilities
7240	Student Records: Access and Challenge
7521	Sudents with Life-Threatening Health Conditions
7530	Child Abuse
7560	Notification of Sex Offenders
7641	Transition Services
8260	Title I Parent and Family Engagement

Carried unanimously: 6:0:0

Field Trip

Upon the recommendation of the Superintendent, and on motion of Mrs. Henry, seconded by Mr. Olczak, the Board of Education approved the **Timberwolf Club field trip to a restaurant in Jamestown, NY on December 21, 2017, at a cost of \$15.00 per person, as presented:**

Carried unanimously: 6:0:0

Correspondence

Pathfinder Induction Ceremony
December Parent Letter

Public Participation

None

Executive Session

On motion of Mrs. Shellenbarger, seconded by Mrs. Cali, to enter into **executive session at 5:00 p.m.** for the following reasons:

- **Discussions regarding current litigation**
- **Employment matter of a particular person or corporation**
- **Matters leading to the appointment, employment, promotion, demotion, discipline, or removal of a particular person or corporation**

Carried unanimously: 6:0:0

Returned to Public Session @ 5:40 p.m.

Authorize Termination of Contract with Lakeview Lawns

Upon the recommendation of the Superintendent, and on motion of Mrs. Cali, seconded by Mrs. Henry, the Board of Education **authorized the termination of the contract for snowplowing services with Lakeview Lawns, as presented.**

Carried unanimously: 6:0:0

Mr. Sande left meeting @ 5:45

Authorize Contract with Highland Acres

Upon the recommendation of the Superintendent, and on motion of Mrs. Shellenbarger, seconded by Mr. Olczak, the Board of Education **authorized engaging the services of the second bidder for snowplowing services with Highland Acres in the amount of \$12,500.00 through 2018, as presented.**

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Carried unanimously: 5:0:0

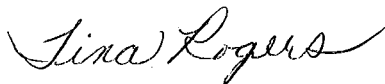
Adjournment

The meeting was **adjourned @ 5:46 p.m.** on motion of Mrs. Shellenbarger, seconded by Mrs. Cali.

Carried unanimously: 5:0:0

Next BOE meeting to be held on **Wednesday, January 24, 2018 @ 3:30 p.m. at Randolph Campus.**

Respectfully submitted,



Tina Rogers, District Clerk