

Randolph Academy Union Free School District
Board of Education Meeting
December 12, 2018
 Location: Randolph Campus @ 3:30 p.m.
 Video Participation available at Hamburg Campus

"Randolph Academy supports, empowers, and educates students to live safely, behave responsibly, treat all persons with respect, advance toward their goals, and succeed in the classroom."

Calendar:

BOE Meeting - December 12 @ 3:30 p.m. - Randolph Campus District Board Rm.
 Hamburg Campus Holiday Music Concert - December 18 @ 1:15 p.m.
 Randolph Campus Fashion Show - December 19 @ 12:45 p.m. - Randolph Central Auditorium
 Hamburg Campus Fashion Show - December 20 @ 11:30 p.m. - Gymnasium
 Randolph Campus Holiday Music Concert - December 21 @ 1:30 p.m. - Cafetorium
 Policy Committee Meeting - January 7 @ 10 a.m. - District Board Rooms
 Pathfinders Induction Ceremony - January 11 @ 9:30 a.m. - Hamburg Campus Gymnasium
 BOE Meeting - January 16 @ 3:30 p.m. - Randolph Campus District Board Rm.
 Hodgson Russ Annual School Client Conference - January 18 @ 8:00 a.m. - Millennium Hotel

AGENDA

LOCATION: Randolph Campus, District Board Room @ 3:30 p.m.

Meeting called to order _____ A.M. /P.M. With _____ presiding.

1. Pledge of Allegiance

2. Roll Call

	Present	Absent	Excused	Late Arrival
Mary Myers, President	_____	_____	_____	_____
Lea Anne Cali, Vice President	_____	_____	_____	_____
Brad Sande	_____	_____	_____	_____
Ruth Henry	_____	_____	_____	_____
Leslie Shellenbarger	_____	_____	_____	_____
Dr. Robert Olczak	_____	_____	_____	_____
Gregory Hawk	_____	_____	_____	_____
District Clerk: Tina Rogers	_____	_____	_____	_____
District Treasurer: Regina Sheldon	_____	_____	_____	_____
Lori DeCarlo: Superintendent	_____	_____	_____	_____
Dr. Mary Pauly: Principal - Randolph Campus	_____	_____	_____	_____
John Kwietniewski: Principal - Hamburg Campus	_____	_____	_____	_____
Cynthia Johnson: Director of Curriculum	_____	_____	_____	_____
David DiTanna: CPA	_____	_____	_____	_____

Guests/Reporters:

3. Review Board Calendar

4. Acceptance of the Agenda & Minutes

4.1 Superintendent recommends the Board of Education approve the **Agenda** for **December 12, 2018**.

4.2 Superintendent recommends the Board of Education approve the **Minutes** for **October 17, 2018**.

_____ moved to approve **4.1 & 4.2**. Seconded by _____ Aye ___ Nay ___ Abstain ___ Accepted/Rejected

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5. Reports

5.1 Board News & Comments

5.2 Superintendent's Reports

5.2.1 Security Survey and Risk Assessment – Tony Olivo

Executive Session

Moved to approve _____ and seconded by _____ to enter into **Executive Session** at _____ p.m.
for the following reason:

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

Returned to Public Session at _____ p.m.

5.2.2 General Program Update

5.2.3 Educational Stability of Students in Foster Care

5.2.4 NYSED Compliance Assurance Plan Status Report

5.3 Principal's Report

5.3.1 Behavior & Attendance Reports: October & November

5.3.2 Program Presentation: Stephen Sayoc – Character Council Leadership Event

5.4 Treasurer's Report

5.4.1 Bank Reconciliation Statements

5.4.2 Trial Balances

5.4.3 Accounts Receivable

5.4.4 Breakfast/Lunch Program

5.4.5 Budget Status Report

5.4.6 Care Days Report

5.4.7 Claims Auditor's Report on Warrant

5.4.8 Budget Expenditures

5.5 Fundraising/Club Reports

5.5.1 Timber Wolf Club – Spirit Week Fundraiser

5.5.2 Pathfinders Club – Candle Fundraiser

6. Financial

6.1 Nearpod – Classroom Software

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the purchase of **Nearpod classroom software for technology and curriculum needs at a cost of \$4,995.00 for one (1) year, to commence retroactively on October 3, 2018 through October 2, 2019, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

6.2 Board Docs – Discussion Item

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6.3 New Directions Leased Employee Agreement for Family Facilitator

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the **Leased Employee Agreement between New Directions Youth and Family Services, Inc. and Randolph Academy UFSD for the services of a CSE Family Facilitator, for a term of one (1) year from September 1, 2018 through September 1, 2019, at a cost of \$22,100 plus \$2,000 for travel expenses, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

6.4 Windstream – Classroom Phones

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves retroactively on November 28, 2018, the purchase of **classroom phones from Windstream Enterprise, at a cost of \$3,980.00, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

6.5 Authorize Funding for Outdoor Basketball Courts

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education **authorizes funding for two (2) outdoor basketball courts at Hamburg Campus, for an anticipated cost of \$210,000.00, to be paid out of the Hopevale UFSD carryover funds, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

6.6 Accept Car Bids from Auctions International

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education **awards the bids opened on December 11, 2018 from Auctions International, on the following vehicles declared as surplus on September 26, 2018, as presented:**

Surplus Vehicles

	<u>Bid</u>
2005 Chevrolet Van (Red) – VIN# 1GNDV03L55D233839	\$ _____
2007 Chevrolet Van (Maroon) – VIN# 1GN DU23197D126616	\$ _____
2005 Dodge Van (Blue) – VIN# 1D4GP24R25B373635	\$ _____
2011 Dodge Van (White) – VIN# 2D4RN4DG8BR795625	\$ _____

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
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6.7 Winsor Learning

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the purchase of **Sonday System computer software for Classroom teaching assistance, from Winsor Learning, at a cost of \$12,166.00 paid through the Federal Title I A Grant, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

7. Personnel

7.1 Resignations/Terminations

7.1.1 Resignation – Laura Anderson, School Lunch Cook

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the **resignation of Laura Anderson, School Lunch Cook, effective December 21, 2018, with health benefits to cease on December 31, 2018, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

7.1.2 Resignation – Linda Stoj, Clerk Typist (Revised)

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the **revised resignation of Linda Stoj, Keyboard Specialist, effective December 27, 2018, with health benefits to cease on December 31, 2018, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

7.2 Leaves

7.2.1 Medical/FMLA Leaves

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the following **Medical/FMLA leave, with the use of benefit and/or accumulated sick leave time during the period of medical disability for the following employee, as presented:**

<u>Employee #</u>	<u>Type</u>	<u>Begin Date</u>	<u>Term</u>
#412	Medical	10/23/18 - TBD	Continuous
#517	Medical	12/19/18 - 1/16/19	Continuous
#453	FMLA	11/26/18 - TBD	Continuous
#1	Medical	12/1/18 - 2/28/18	Continuous

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

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7.3 Appointments

7.3.1 Student Teachers

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the following **unpaid student teacher/counselor practicum placements, as presented:**

<u>Student Teacher/Counselor</u>	<u>Begin Date</u>	<u>Assigned Teacher/Counselor</u>
Sydney Beckwith	10/1/18 - 12/12/18	Stephanie DiGennaro
Patrick Dubiel	10/22/18 - 12/7/18	Katie Wissman
Lindsey Shear	1/23/19 - 3/15/19	Janet Jesonowski
Shelby Overturf (counselor)	1/23/19 - 5/9/19	Tim Costello

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

7.3.2 Substitute Teacher Aide

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education appoints **Juan Vazquez as a Substitute Teacher Aide, effective retroactively on November 2, 2018. He will be paid at the substitute teacher aide rate of \$10.40 per hour, as established in the substitute pay schedule, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

7.3.3 Increase in Work Day Hours

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves **to increase the work day hours of Christopher Sloma, School Lunch Cook, from current hours of 8 a.m. - 1:00 p.m., to new hours of 7:30 a.m.- 2 p.m. during the school year and 7:30 p.m. - 1:30 p.m. during the summer school, effective December 13, 2018.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

8. Old Business - No Items

9. New Business

9.1 Policy Updates

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the following **policy updates, as presented:**

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<u>Revised Policy #</u>	<u>Name</u>
7530	Child Abuse
5640	Smoking/Tobacco Use
5751	Drug and Alcohol Testing for School Bus Drivers and Other Safety –Sensitive Employees
6151	Drug-Free Workplace
6212	Certifications and Qualifications
6220	Temporary Personnel
6550	Leaves of Absence

<u>Delete Policy #</u>	<u>Name</u>
5680	Safety & Security (duplicative of and replaced by 5631, 5681 & 7550)

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

9.2 Fundraising Events

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the following **fundraising events, as presented:**

<u>Club</u>	<u>Event</u>	<u>Date of Sales</u>
Timber Wolves	Hat Day	12/14/2018
Pathfinders Club	Dip Mixes	1/28/2018

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

9.3 Fieldtrip

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves a **fieldtrip for up to 43 students and staff to watch a movie at Regal Cinemas in Orchard Park, NY, at a cost of up to \$427.85, as presented:**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

10. Correspondence

10.1 Parent Letters

10.2 Hodgson Russ Annual School Client Conference

10.3 Food Truck News

11. Public Participation

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12. Executive Session - *if needed*

12.1 Moved to approve _____ and seconded by _____ to enter into Executive Session at _____ p.m. for the following reason:

Reasons for Executive Session:

This list is provided as a reference for the BOE President. When Executive Session is called, the President will circle the appropriate reason and add any appropriate details:

Discussions regarding proposed, pending or current litigation

Employment matter of a particular person or corporation

Matters leading to the appointment, employment, promotion, demotion, discipline or removal of a particular person or corporation

Discussions related to collective negotiations

Discussions related to the acquisition of property

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

Returned to Public Session at _____ p.m.

13. Adjournment

There being no further business, _____ moved that the meeting be adjourned and the next regular meeting be held at **Randolph Campus on Wednesday, January 16, 2018 at 3:30 p.m.**, seconded by _____ and carried _____ at _____ p.m.