

*Randolph Academy Union Free School District  
Board of Education Meeting*

**November 8, 2017**

**Location: Randolph Campus @ 3:30 p.m.**

**Video Participation available at Hamburg Campus**

"Randolph Academy supports, empowers, and educates students to live safely, behave responsibly, treat all persons with respect, advance toward their goals, and succeed in the classroom."

**Calendar:**

**Code of Conduct Public Hearing - November 8, 2017 @ 3:15 p.m. - Randolph Campus**

**BOE Meeting - November 8, 2017 - Randolph Campus @ 3:30 p.m.**

**Library Ribbon Cutting Ceremony - Hamburg Campus - Date & Time TBD**

**Legislative Breakfast Meeting - December 9, 2017 @ 9:00 a.m. - Genesee Valley CSD**

**BOE Meeting - December 13, 2017 - Randolph Campus @ 3:30 p.m.**

**Code of Conduct Public Hearing @ 3:15 p.m.**

**AGENDA**

**LOCATION: Randolph Campus, District Board Room, 3:30 p.m.**

Meeting called to order \_\_\_\_\_ A.M. /P.M. With \_\_\_\_\_ presiding.

**1. Pledge of Allegiance**

**2. Roll Call**

Mary Myers, President

Lea Anne Cali, Vice President

Brad Sande

Ruth Henry

Leslie Shellenbarger

Reverend Leslie Latham

Dr. Robert Olczak

District Clerk: Tina Rogers

District Treasurer: Regina Sheldon

Lori DeCarlo: Superintendent

Richard Weikel: Principal - Randolph Campus

John Kwietniewski: Principal - Hamburg Campus

Cynthia Johnson: Director of Curriculum

David DiTanna: CPA

	Present	Absent	Excused	Late Arrival
Mary Myers, President	_____	_____	_____	_____
Lea Anne Cali, Vice President	_____	_____	_____	_____
Brad Sande	_____	_____	_____	_____
Ruth Henry	_____	_____	_____	_____
Leslie Shellenbarger	_____	_____	_____	_____
Reverend Leslie Latham	_____	_____	_____	_____
Dr. Robert Olczak	_____	_____	_____	_____
District Clerk: Tina Rogers	_____	_____	_____	_____
District Treasurer: Regina Sheldon	_____	_____	_____	_____
Lori DeCarlo: Superintendent	_____	_____	_____	_____
Richard Weikel: Principal - Randolph Campus	_____	_____	_____	_____
John Kwietniewski: Principal - Hamburg Campus	_____	_____	_____	_____
Cynthia Johnson: Director of Curriculum	_____	_____	_____	_____
David DiTanna: CPA	_____	_____	_____	_____

**Guests/Reporters:**

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**3. Review Board Calendar**

**4. Acceptance of the Agenda & Minutes**

**4.1** Superintendent recommends the Board of Education approve the **Agenda** for **November 8, 2017**.

**4.2** Superintendent recommends the Board of Education approve the **Minutes** for **October 25, 2017**.

\_\_\_\_\_ moved to approve **4.1 & 4.2**. Seconded by \_\_\_\_\_ Aye \_\_\_ Nay \_\_\_ Abstain \_\_\_ Accepted/Rejected

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**5. Reports**

**5.1 Board News & Comments**

**5.2 Superintendent's Reports**

**5.2.1 General Program Update**

**5.2.2 Marketing Update**

**5.3 Principal's Report**

**5.4 Treasurer's Report**

**5.5 Fundraising Reports – No Items**

**6. Financial**

**6.1 CTE Vision 2017 Conference**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves in **sending two teachers to the Career and Technical Education (CTE) Vision 2017 Conference on December 5-9, 2017 in Nashville, TN, for an estimated cost of \$4,570.00, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**6.2 School Vehicle Purchase – Informational Review**

**6.3 Consultant Services Contract**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the **Consultant Services Contract of Independent Contractor, Delia Bonenberger, to provide services as an Independent Evaluator**, for conducting teacher evaluations pursuant to Randolph Academy's approved APPR under 3012d for up to 35 teachers, and site visits for two principals, for a term of November 9, 2017 – June 30, 2018, with **\$7,000 in compensation, paid as a lump sum, upon completion of services**, and directs the Superintendent to execute the proposed agreement on behalf of the District, as presented.

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**6.4 Philadelphia Insurance Co. & Lloyd's**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the **school Insurance Policy from Philadelphia Insurance Co. & Lloyd's, effective November 9, 2017-2018, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

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**7. Personnel**

**7.1 Resignations/Terminations**

**7.1.1 Merry Radtke - Resignation**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education accepts the **resignation, for the purpose of retirement, from Merry Radtke as Art Teacher, effective January 31, 2018, with health benefits to cease on January 31, 2018, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**7.2 Appointments**

**7.2.1 Eric Procknal - LT Substitute Physical Education Teacher**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education appoints **Erick Procknal to the position of Certified/Uncertified Long Term Substitute Physical Education Teacher, effective November 9, 2017 through a date to-be-determined.** During this appointment you will be paid at the *certified/uncertified* substitute teacher rate of pay of \$\_\_\_\_\_/diem, as presented.

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**7.2.2 Emily Foy - Internal Suspension Aide**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education appoints **Emily Foy to the probationary Civil Service position of Internal Suspension Aide**, for a probationary period of one year to commence on November 9, 2017 - November 8, 2018. The starting **salary will begin at \$13.00 per hour, plus an additional \$1.00 per hour** while assigned as Internal Suspension Aide, with a work day of 8:00 a.m. - 2:30 p.m., as established in accordance with the negotiated agreement between the Board of Education and Randolph Academy Support Staff Association, as presented.

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**7.2.3 Jonathan Coder - Elementary Team Leader**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves **Jonathan Coder as Elementary Team Leader for the 2017-18 school year, effective November 9, 2017. He will be paid at the first year rate (pro-rated), per contract, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

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**7.3 Tenure**

**7.3.1 Thomas Palcic – School Counselor**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education hereby appoints **Thomas Palcic, who holds a provisional certification as School Counselor on tenure in the School Counselor tenure area, effective November 24, 2017.**

**Motion approved/rejected**

Aye \_\_\_\_ Nay \_\_\_\_ Abstain \_\_\_\_  
Carried:

**7.4 Leaves**

**7.4.1 FMLA**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the following **FMLA leave, with the use of benefit and/or accumulated sick leave time during the period of medical disability** for the following employee, as presented:

<u>Employee</u>	<u>Type</u>	<u>Begin Date</u>	<u>Term</u>
#44	FMLA	11/9/17-11/17/17	Continuous

**Motion approved/rejected**

Aye \_\_\_\_ Nay \_\_\_\_ Abstain \_\_\_\_  
Carried:

**8. Old Business – No Items**

**9. New Business**

**9.1 2017-18 Outside Involvements of the Superintendent & Director of Curriculum**  
Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the **2017-18 outside involvements of the Superintendent and the Director of Curriculum, as presented:**

**Motion approved/rejected**

Aye \_\_\_\_ Nay \_\_\_\_ Abstain \_\_\_\_  
Carried:

**9.2 Parent Facilitator-Revised – Informational Only**

**9.3 2017-18 Code of Conduct**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the **2017-18 Code of Conduct, as presented:**

**Motion approved/rejected**

Aye \_\_\_\_ Nay \_\_\_\_ Abstain \_\_\_\_  
Carried:

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**9.4 Revised Policies**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the following **revised policies, as presented:**

**Policy #**

**5661**

**5662**

**Name**

**Wellness**

**Healthy Celebrations**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

Carried:

**10. Correspondence**

**10.1 News Clipping**

**10.2 November Parent Letters**

**11. Public Participation**

**12. Executive Session - *if needed***

**12.1** Moved to approve \_\_\_\_\_ and seconded by \_\_\_\_\_ to enter into Executive Session at \_\_\_\_\_ p.m. for the following reason:

**Reasons for Executive Session:**

**This list is provided as a reference for the BOE President. When Executive Session is called, the President will circle the appropriate reason and add any appropriate details:**

Discussions regarding proposed, pending or current litigation

Employment matter of a particular person or corporation

Matters leading to the appointment, employment, promotion, demotion, discipline or removal of a particular person or corporation

Discussions related to collective negotiations

Discussions related to the acquisition of property

**Returned to Public Session at \_\_\_\_\_ p.m.**

**13. Adjournment**

There being no further business, \_\_\_\_\_ moved that the meeting be adjourned and the next regular meeting be held at **Randolph Campus on Wednesday, December 13, 2017 at 3:30 p.m.**, seconded by \_\_\_\_\_ and carried \_\_\_\_\_ at \_\_\_\_\_ p.m.