

Randolph Academy Union Free School District
Board of Education Meeting
November 28, 2018

Location: Randolph Campus @ 3:30 p.m.
 Video Participation available at Hamburg Campus

"Randolph Academy supports, empowers, and educates students to live safely, behave responsibly, treat all persons with respect, advance toward their goals, and succeed in the classroom."

Calendar:

- ACASB Meet and Greet – November 29 @ 5:30 p.m. – Moonwinks, Cuba, NY
- ACASB Legislative Breakfast – December 1 @ 9:00 a.m. – Cuba Rusford CSD
- BOE Meeting – December 12 @ 3:30 p.m. – Randolph Campus
- Policy Committee Meeting – January 7 @ 10 a.m. – District Board Rooms
- BOE Meeting – January 16 @ 3:30 p.m. – Randolph Campus
- Hodgson Russ Annual School Client Conference – January 18 @ 8:00 a.m. – Millennium Hotel

AGENDA

LOCATION: Randolph Campus, District Board Room @ 3:30 p.m.

Meeting called to order _____ A.M. /P.M. With _____ presiding.

1. Pledge of Allegiance

2. Roll Call

	Present	Absent	Excused	Late Arrival
Mary Myers, President	_____	_____	_____	_____
Lea Anne Cali, Vice President	_____	_____	_____	_____
Brad Sande	_____	_____	_____	_____
Ruth Henry	_____	_____	_____	_____
Leslie Shellenbarger	_____	_____	_____	_____
Dr. Robert Olczak	_____	_____	_____	_____
Gregory Hawk	_____	_____	_____	_____
District Clerk: Tina Rogers	_____	_____	_____	_____
District Treasurer: Regina Sheldon	_____	_____	_____	_____
Lori DeCarlo: Superintendent	_____	_____	_____	_____
Dr. Mary Pauly: Principal – Randolph Campus	_____	_____	_____	_____
John Kwietniewski: Principal – Hamburg Campus	_____	_____	_____	_____
Cynthia Johnson: Director of Curriculum	_____	_____	_____	_____
David DiTanna: CPA	_____	_____	_____	_____

Guests/Reporters:

3. Review Board Calendar

4. Acceptance of the Agenda & Minutes

4.1 Superintendent recommends the Board of Education approve the **Agenda** for **November 28, 2018**.

4.2 Superintendent recommends the Board of Education approve the **Minutes** for **October 17, 2018**.

_____ moved to approve **4.1 & 4.2**. Seconded by _____ Aye ___ Nay ___ Abstain ___ Accepted/Rejected

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5. Reports

5.1 Board News & Comments

5.2 Superintendent's Reports

5.2.1 Security Survey and Risk Assessment – Tony Olivo

Executive Session

Moved to approve _____ and seconded by _____ to enter into **Executive Session** at _____ p.m.
for the following reason:

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

Returned to Public Session at _____ p.m.

5.2.2 General Program Update

5.2.3 Educational Stability of Students in Foster Care

5.2.4 NYSED Compliance Assurance Plan Status Report

5.3 Principal's Report

5.3.1 Behavior & Attendance Reports

5.3.2 Program Presentation: Stephen Sayoc – Character Council Leadership Event

5.4 Treasurer's Report

5.4.1 Bank Reconciliation Statements

5.4.2 Trial Balances

5.4.3 Accounts Receivable

5.4.4 Breakfast/Lunch Program

5.4.5 Budget Status Report

5.4.6 Care Days Report

5.4.7 Claims Auditor's Report on Warrant

5.4.8 Budget Expenditures

5.5 Fundraising/Club Reports

5.5.1 Timberwolves – Spirit Week Fundraiser

6. Financial

6.1 Nearpod – Classroom Software

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the purchase of **Nearpod classroom software for technology and curriculum needs at a cost of \$4,995.00 for one (1) year, to commence retroactively on October 3, 2018 through October 2, 2019, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

6.2 Board Docs – Discussion Item

6.3 New Directions Leased Employee Agreement for Family Facilitator

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the **Leased Employee Agreement between New Directions Youth and Family Services, Inc. and Randolph Academy UFSD for the services of a CSE Family Facilitator, for a term of one (1) year term to commence on _____ through _____, at a cost of \$ _____, as presented.**

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Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

6.4 Windstream - Classroom Phones

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the purchase of **classroom phones from Windstream Enterprise at a cost of \$3,980.00, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

7. Personnel

7.1 Resignations/Terminations - None

7.2 Leaves

7.2.1 Medical/FMLA Leaves

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the following **Medical/FMLA leave, with the use of benefit and/or accumulated sick leave time during the period of medical disability for the following employee, as presented:**

<u>Employee #</u>	<u>Type</u>	<u>Begin Date</u>	<u>Term</u>
#412	Medical	10/23/18 - TBD	Continuous
#517	Medical	12/19/18 - 1/16/19	Continuous

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

7.3 Appointments

7.3.1 Student Teachers

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the following **unpaid student teacher/counselor practicum placements, as presented:**

<u>Student Teacher/Counselor</u>	<u>Begin Date</u>	<u>Assigned Teacher/Counselor</u>
Sydney Beckwith	10/1/18 - 12/5/18	Stephanie DiGennaro
Patrick Dubiel	10/22/18 - 12/7/18	Katie Wissman
Lindsey Shear	1/23/19 - 3/15/19	Janet Jesonowski
Shelby Overturf (counselor)	1/23/19 - 5/9/19	Tim Costello

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

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7.3.2 Substitute Teacher Aide

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education appoints **Juan Vazquez as a Substitute Teacher Aide, effective retroactively on November 2, 2018. He will be paid at the substitute teacher aide rate of \$10.40 per hour, as established in the substitute pay schedule, as presented.**

Motion approved/rejected

Aye ____ Nay ____ Abstain ____
Carried:

8. Old Business – No Items

9. New Business

9.1 Policy Updates

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the following **policy updates, as presented:**

<u>Revised Policy #</u>	<u>Name</u>
7530	Child Abuse
5640	Smoking/Tobacco Use
5751	Drug and Alcohol Testing for School Bus Drivers and Other Safety –Sensitive Employees
6151	Drug-Free Workplace
6212	Certifications and Qualifications
6220	Temporary Personnel
6550	Leaves of Absence
<u>Delete Policy #</u>	<u>Name</u>
5680	Safety & Security (duplicative of and replaced by 5631, 5681 & 7550)

Motion approved/rejected

Aye ____ Nay ____ Abstain ____
Carried:

10. Correspondence

10.1 Parent Letter

10.2 Hodgson Russ Annual School Client Conference

10.3 Food Truck News

11. Public Participation

12. Executive Session - if needed

12.1 Moved to approve _____ and seconded by _____ to enter into Executive Session at _____ p.m. for the following reason:

Reasons for Executive Session:

This list is provided as a reference for the BOE President. When Executive Session is called, the President will circle the appropriate reason and add any appropriate details:

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Discussions regarding proposed, pending or current litigation

Employment matter of a particular person or corporation

Matters leading to the appointment, employment, promotion, demotion, discipline or removal of a particular person or corporation

Discussions related to collective negotiations

Discussions related to the acquisition of property

Motion approved/rejected

Aye _____ Nay _____ Abstain _____

Carried:

Returned to Public Session at _____ p.m.

13. Adjournment

There being no further business, _____ moved that the meeting be adjourned and the next regular meeting be held at **Randolph Campus on Wednesday, December 12, 2018 at 3:30 p.m.**, seconded by _____ and carried _____ at _____ p.m.