

**Randolph Academy Union Free School District**  
**Board of Education Meeting**  
**October 25, 2017**

Location: Hamburg Campus @ 3:30 p.m.  
With Video Participation at Randolph Campus

**Calendar:**

**BOE Meeting – November 8, 2017 – Randolph Campus @ 3:30 p.m.**

**Library Ribbon Cutting Ceremony – Hamburg Campus – Date & Time TBD**

**Legislative Breakfast Meeting – December 9, 2017 @ 9:00 a.m. – Genesee Valley CSD**

**BOE Meeting – December 13, 2017 – Randolph Campus @ 3:30 p.m.**

**MINUTES – Unofficial**

The **REGULAR MEETING** of the Randolph Academy Union Free School District was called to order at **3:25 p.m.** on **October 25, 2017** at the **Hamburg Campus**. Mrs. Myers presided. Roll call was taken and the Pledge of Allegiance was recited.

**Board Members Present:** Mary Myers – President, Brad Sande, Leslie Shellenbarger, Rev. Leslie Latham, Dr. Robert Olczak

**Administrators and District Officials:** Lori DeCarlo – Superintendent, \*Richard Weikel – Principal, John Kwietniewski – Principal, Cynthia Johnson – Director of Curriculum, \*Regina Sheldon – District Treasurer, \*Tina Rogers – District Clerk, David DiTanna – CPA,

**Board Members Absent:**

**Board Members Excused:** Lea Anne Cali, Ruth Henry

**Administrators and District Officials Absent:**

**Administrators and District Officials Excused:**

**Guests/Reporters:** Denise Veloski, Adrian Horning, Barb Sande, \*Ralph Shellenbarger  
\*via video participation @ Randolph Campus

President Myers disclosed that prior to the start of this meeting, a nice awards reception was held for our Hamburg Campus Staff.

**Review of the Board Calendar**

President Myers reviewed the calendar

**Acceptance of the Agenda & Minutes**

Upon the recommendation of the Superintendent, the Board of Education approved the **Agenda for October 25, 2017, with additions of 7.1.4, 7.2.4, 7.3, and the Minutes for September 25, 2017.**

Dr. Olczak moved to approve, seconded by Mr. Sande

Carried unanimously: 5:0:0

**Reports**

**Board News & Comments**

Mr. Sande reported on highlights from the School Boards Convention held on October 12-14, 2017 in Lake Placid, NY. A presentation on restorative practices was given at the convention by Mr. Sande, Mrs. DeCarlo and Mrs. Heeter. Mr. Sande reports that it went very well, with a gratifying response from those whom attended.

**Superintendent's Report**

Mrs. DeCarlo gave a general program update. She reports that student enrollment remains the same as last meeting. She further reports, that there is significant staff movement as reflected in the personnel items on the agenda. Interviews are currently being conducted in the areas of childhood education teacher and physical education teacher. She emphasized the importance of providing new employee orientation and teaching our school's unique mission.

Mrs. DeCarlo spoke briefly on attending the NYSSBA convention where she, Mr. Sande, Mrs. Heeter and Jillian Putnam of CA BOCES presented a session on restorative justice. She was very pleased with the number who attended and that the audience was highly engaged.

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Mrs. DeCarlo discussed the proposed NYS School Climate Index Report. She has submitted Randolph Academy for participation as a pilot school.

Mrs. DeCarlo reported on RSE TASC Embedded support at Hamburg Campus. The proposal is built on the norm of goal directed behavior to teach students self-regulation skills. She feels this is a good alignment to our normative culture.

**Principal's Report**

**Program Presentation: Buffalo River Water Keepers**

A program presentation was given by Hamburg Campus Science Teacher, Mr. Vitale and his students: Anthony, Christopher & Shawn. They presented highlights from their recent field trip to Cazenovia creek. Mr. Vitale's science class was one of fifteen schools to participate in a field study to collect and document data from the creek. This program is given through the NYS DEC and Friends of Reinstein Woods. It's to promote and educate students on the importance of preserving the environment.

Mr. Kwietniewski and Mr. Weikel reported on behavior and attendance reports for the month of September. Mr. Kwietniewski expressed concerns with student attendance, although board members noted the current student attendance rates are 20% higher than they were in 2011 when Randolph Academy began to operate at Hamburg Campus.

**Treasurer's Report**

Dave DiTanna reviewed financial reports.

**2017 External Audit**

The 2017 External Audit report was given by Denise Veloski from RA Mercer & Co, P.C. She reports a clean audit, with no areas of concern.

Upon the recommendation of the Superintendent, and on motion of Mrs. Shellenbarger, seconded by Reverend Latham, the Board of Education approved the **2017 External Audit report, given by RA Mercer & Co., P.C., as presented.**

Carried unanimously: 5:0:0

The board commended Mrs. Sheldon and Mr. DiTanna for their work in keeping our financials in good standing.

**Fundraising Reports**

No reports

**Financial**

**Workers' Compensation Update - Informational only**

**School Vehicle Purchase - Tabled**

Mr. Shellenbarger reviewed costs for the purchase of a new school van. Discussion ensued on purchase options and looking into purchasing an all-wheel drive vehicle. Mr. Shellenbarger will research and follow-up with prices.

**Personnel**

**Resignations/Terminations**

**Gregory Jaszka - Resignation**

Upon the recommendation of the Superintendent, and on motion of Mrs. Shellenbarger, seconded by Mr. Sande, the Board of Education **accepted the resignation from Gregory Jaszka, Physical Education/Health Teacher, effective November 4, 2017, with health benefits to cease on November 5, 2017, as presented.**

Carried unanimously: 5:0:0

**Tara Hayes - Resignation**

Upon the recommendation of the Superintendent, and on motion of Mrs. Shellenbarger, seconded by Mr. Sande, the Board of Education **accepted the resignation from Tara Hayes, Special Education/Childhood Education Teacher, effective October 31, 2017, with health benefits to cease on October 31, 2017, as presented.**

Carried unanimously: 5:0:0

**Charles Ross - Resignation**

Upon the recommendation of the Superintendent, and on motion of Mrs. Shellenbarger, seconded by Mr. Sande, the Board of Education **accepted the resignation from Charles Ross, Internal Suspension Aide, effective October**

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**24, 2017, with health benefits to cease on October 31, 2017, as presented.**

Carried unanimously: 5:0:0

**Connor Neureuter**

Upon the recommendation of the Superintendent, and on motion of Mrs. Shellenbarger, seconded by Mr. Sande, the Board of Education **accepted the resignation from Connor Neureuter, effective October 17, 2017, as presented.**

Carried unanimously: 5:0:0

**Appointments**

**Emily Cronin - Pathfinder Advisor**

Upon the recommendation of the Superintendent, and on motion of Mrs. Shellenbarger, seconded by Mr. Sande, the Board of Education **appoints Emily Cronin as Pathfinder Advisor for the 2017-18 school year, effective on November 1, 2017. She will be paid at Step A (pro-rated) rate, as presented.**

Carried unanimously: 5:0:0

**Lorie Overturf - Substitute Teacher Aide**

Upon the recommendation of the Superintendent, and on motion of Dr. Olczak, seconded by Reverend Latham, the Board of Education **approved Lorie Overturf as a Substitute Teacher Aide. She will be paid a rate of \$9.70 per hour as established in the substitute pay schedule, as presented.**

Carried unanimously: 5:0:0

**Logan Burrirt - Substitute Teacher Aide**

Upon the recommendation of the Superintendent, and on motion of Dr. Olczak, seconded by Reverend Latham, the Board of Education **approved Logan Burrirt as a Substitute Teacher Aide. He will be paid a rate of \$9.70 per hour as established in the substitute pay schedule, as presented.**

Carried unanimously: 5:0:0

**Stephanie DiGennaro - Childhood Education Teacher**

Upon the recommendation of the Superintendent, and on motion of Mr. Sande, seconded by Reverend Latham, the Board of Education **appoints Stephanie DiGennaro who holds a New York State Initial Certificate, permitting her to teach in the Childhood Education, Grades 1-6 certification area, is hereby conditionally appointed to the position of Childhood Education Teacher in the Childhood Education tenure area for a probationary appointment of four years to commence on October 26, 2017 and to end on October 25, 2021.** Eligibility for tenure at the end of the probationary period is dependent on receiving APPR ratings of effective or highly effective in 3 of 4 preceding years and no ineffective composite or overall rating in the final year. The salary during the first year of this appointment will be paid in accordance with the salary schedule as outlined in the Teachers' collective bargaining agreement between the Board of Education and the Randolph Academy Professional Association and **the salary will be based upon Step 3 of the pay scale, as presented.**

Carried unanimously: 5:0:0

**Leaves**

**Medical Leave**

Upon the recommendation of the Superintendent, and on motion of Mrs. Shellenbarger, seconded by Mr. Sande, the Board of Education approves the following **medical leave, with the use of benefit and/or accumulated sick leave time during the period of medical disability** for the following employee, as presented:

<u>Employee</u>	<u>Type</u>	<u>Begin Date</u>	<u>Term</u>
#309	Medical	October 26, 2017-TBD	Continuous

Carried unanimously: 5:0:0

**Old Business**

None

**New Business**

**Fundraising Events**

Upon the recommendation of the Superintendent, and on motion of Dr. Olczak, seconded by Reverend Latham, the Board of Education **approved the following Fund Raising Events, as presented:**

<u>Club</u>	<u>Event</u>	<u>Date of Sales</u>
Timberwolves	Sweetest Day Flower Sale	October 16-20, 2017

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Timberwolves

Red, White & Blue Day

November 8, 2017

Cosmetology

Salon & Spa Sales

1 or 2 x's per month during -  
2017-18 school year

Carried unanimously: 5:0:0

**Policy Updates**

Upon the recommendation of the Superintendent, and on motion of Reverend Latham, seconded by Mrs. Shellenbarger, the Board of Education approves the following **policy updates, as presented:**

**\*Add Whistle Blower Language**

**Policy #**

3420

6120

6121

6180

7550

7551

8130

**Name**

**Non-Discrimination and Harrassment in the School District**

**Equal Employment Opportunity**

**Sexual Harassment of District Personal**

**Self-Student Relations (Fraternization)**

**Dignity for All Students**

**Sexual Harassment of Students**

**Equal Educational Opportunities**

**\*Delete Policy**

**Policy #**

7140

**Name**

**Involuntary Transfer of Students**

**\*Delete NCLB Language**

**Policy #**

5120

7242

7243

7514

**Name**

**School District Report Cards**

**Student Directory Information**

**Military Recruiters' Access to Students**

**Student Health Records**

Carried unanimously: 5:0:0

**Correspondence**

NYS ESSA Plan

**Public Participation**

None

**Executive Session**

On motion of Dr. Olczak, seconded by Mr. Sande, to enter into **executive session at 5:07 p.m.** for the following reasons:

Discussions regarding current litigation

Carried unanimously: 5:0:0

**Returned to Public Session @ 5:24 p.m.**

**Adjournment**

The meeting was **adjourned @ 5:25 p.m.** on motion of Dr. Olczak, seconded by Reverend Latham.

Carried unanimously: 5:0:0

Next BOE meeting to be held on **Wednesday, November 8, 2017 @ 3:30 p.m. at Randolph Campus.**

Respectfully submitted,



Tina Rogers, District Clerk