

*Randolph Academy Union Free School District
Board of Education Meeting
October 17, 2018*

Location: Hamburg Campus @ 3:15 p.m.
Video Participation available at Randolph Campus

"Randolph Academy supports, empowers, and educates students to live safely, behave responsibly, treat all persons with respect, advance toward their goals, and succeed in the classroom."

Calendar:

Audit Committee Meeting - October 17 @ 2:00 p.m. - Hamburg Campus
Awards Reception/BOE Meeting - October 17 @ 2:30 p.m. - Hamburg Campus
NYSSBA Convention - October 25-27 - NYC
BOE Meeting - November 28 @ 3:30 p.m. - Randolph Campus
ACASB Legislative Breakfast - December 1 @ Pioneer CSD

AGENDA

LOCATION: Hamburg Campus, District Board Room 3:15 p.m. (following awards reception)

Meeting called to order _____ A.M. /P.M. With _____ presiding.

1. Pledge of Allegiance

2. Roll Call

	Present	Absent	Excused	Late Arrival
Mary Myers, President	_____	_____	_____	_____
Lea Anne Cali, Vice President	_____	_____	_____	_____
Brad Sande	_____	_____	_____	_____
Ruth Henry	_____	_____	_____	_____
Leslie Shellenbarger	_____	_____	_____	_____
Dr. Robert Olczak	_____	_____	_____	_____
Gregory Hawk	_____	_____	_____	_____
District Clerk: Tina Rogers	_____	_____	_____	_____
District Treasurer: Regina Sheldon	_____	_____	_____	_____
Lori DeCarlo: Superintendent	_____	_____	_____	_____
Dr. Mary Pauly: Principal - Randolph Campus	_____	_____	_____	_____
John Kwietniewski: Principal - Hamburg Campus	_____	_____	_____	_____
Cynthia Johnson: Director of Curriculum	_____	_____	_____	_____
David DiTanna: CPA	_____	_____	_____	_____

Guests/Reporters:

3. Review Board Calendar

4. Acceptance of the Agenda & Minutes

4.1 Superintendent recommends the Board of Education approve the **Agenda** for **October 17, 2018**.

4.2 Superintendent recommends the Board of Education approve the **Minutes** for **September 26, 2018**.

_____ moved to approve **4.1 & 4.2**. Seconded by _____ Aye ___ Nay___ Abstain___Accepted/Rejected

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5. Reports

5.1 Board News & Comments

5.2 Superintendent's Reports

- 5.2.1 General Program Update
- 5.2.2 November 5th Training at Rate Setting Unit
- 5.2.3 Capital Projects Update
- 5.2.4 Updates from NYSED

5.3 Principal's Report

- 5.3.1 Behavior & Attendance Reports
- 5.3.2 Program Presentation: Greg & Rebecca Jaszka - Pathfinder Camping Trip

5.4 Treasurer's Report

- 5.4.1 Bank Reconciliation Statements
- 5.4.2 Trial Balances
- 5.4.3 Accounts Receivable
- 5.4.4 Breakfast/Lunch Program
- 5.4.5 Budget Status Report
- 5.4.6 Care Days Report
- 5.4.7 Claims Auditor's Report on Warrant
- 5.4.8 Budget Expenditures

5.5 Fundraising/Club Reports - No Items

6. Financial

6.1 2018-19 Breakfast & Lunch Adult Prices

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves **the 2018-19 breakfast and lunch prices at \$2.25 plus tax for an adult breakfast and \$3.81 plus tax for an adult lunch, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

6.2 Philadelphia Insurance Co. & Lloyd's Renewal Policy

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the **school insurance renewal policy from Philadelphia Insurance Co. & Lloyd's, effective November 9, 2018-2019, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

6.3 Budget Transfers

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves a **budget transfer of \$70,000 from BOCES account #A2280.490.02.3000 to BOCES account #A2250.490.02.0700. This transfer is due to the money being placed in the incorrect account number on the budget.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

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6.4 TCI Training

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves sending **Scott Brown, Physical Education Teacher, to TCI training in Ithaca, NY on December 9-14, 2018 for a cost of up to \$3,500.00, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

6.5 PA System - Information available at the table

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the **purchase of a PA System from _____ for a cost of \$_____.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

6.6 Snow Plowing Bid - Information available at the table

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the **bid for snow plowing services from _____, for a period of _____, at a cost of \$_____ as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

7. Personnel

7.1 Resignations

7.1.1 Linda Stoj - Clerk Typist

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education **accepts the resignation from Linda Stoj, Clerk Typist, for the purpose of retirement, effective December 31, 2018, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

7.1.2 Eric Procknal - Internal Suspension Aide

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education **accepts the resignation from Eric Procknal, Internal Suspension Aide, effective October 18, 2018, with health insurance to end on October 31, 2018, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

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7.2 Appointments

7.2.1 Co-Timber Wolf Advisor

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the **extra-duty assignment of Stephanie DiGennaro as Co-Timber Wolf Advisor for the 2018-19 school year. She will be paid at the pro-rated first year rate, per contract, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

7.2.2 Matthew Birmingham – Teacher Aide

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education appoints **Matthew Bermingham to the probationary Civil Service position of Teacher Aide for a probationary period of one year to commence on October 18, 2018 through October 17, 2019. The starting salary will begin at \$12.30 per hour, with a work day of 8:00 a.m. – 2:30 p.m., as established in accordance with the negotiated agreement between the Board of Education and Randolph Academy Support Staff Association, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

7.2.3 Designations

On motion of _____, seconded by _____, the Board of Education **designates the Superintendent, Lori DeCarlo, as representative to the Allegany Cattaraugus Schools Health Plan and Regina Sheldon as designee.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

8. Old Business – No Items

9. New Business

9.1 District Wide School Safety Plan – BOE Review

9.2 CSE Recommendations

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves the **CSE Recommendations, as presented.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

9.3 Revised Policy #6121

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education approves **adopting the following revised policy, as presented:**

<u>Policy #</u>	<u>Name</u>
6121	Sexual Harassment in the Workplace

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

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9.4 Amend Title of Civil Rights Coordinator

Upon the recommendation of the Superintendent, and on motion of _____, seconded by _____, the Board of Education **approves in amending the title of Civil Rights Coordinator to Civil Rights Officer, Lori DeCarlo.**

Motion approved/rejected

Aye _____ Nay _____ Abstain _____
Carried:

10. Correspondence

- 10.1 NYSED Every Student Succeeds Act
- 10.2 2019 NSBA Annual Conference
- 10.3 Magna Awards
- 10.4 Food Truck News

11. Public Participation

12. Executive Session - if needed

12.1 Moved to approve _____ and seconded by _____ to enter into Executive Session at _____ p.m. for the following reason:

Reasons for Executive Session:

This list is provided as a reference for the BOE President. When Executive Session is called, the President will circle the appropriate reason and add any appropriate details:

Discussions regarding proposed, pending or current litigation

Employment matter of a particular person or corporation

Matters leading to the appointment, employment, promotion, demotion, discipline or removal of a particular person or corporation

Discussions related to collective negotiations

Discussions related to the acquisition of property

Returned to Public Session at _____ p.m.

13. Adjournment

There being no further business, _____ moved that the meeting be adjourned and the next regular meeting be held at **Randolph Campus on Wednesday, November 28, 2018 at 3:15 p.m.**, seconded by _____ and carried _____ at _____ p.m.