

*Randolph Academy Union Free School District*

*Board of Education Meeting*

January 24, 2018

Location: Randolph Campus @ 3:30 p.m.  
Video Participation available at Hamburg Campus

"Randolph Academy supports, empowers, and educates students to live safely, behave responsibly, treat all persons with respect, advance toward their goals, and succeed in the classroom."

Calendar:

- BOE Meeting – January 24, 2018 – Randolph Campus @ 3:30 p.m.
- Student Star Awards Dinner – February 7, 2018 – Ilio DiPaolo's Restaurant @ 5:30 p.m.
- Timberwolf Induction Ceremony – February 9, 2018 @ 9:00 a.m. – RCS Auditorium
- Randolph Campus Annual Hair Fashion Show – February 14, 2018 @ 12:45 p.m. – RCS Auditorium
- BOE Meeting – February 28, 2018 – Randolph Campus @ 3:30 p.m.

AGENDA

**LOCATION: Randolph Campus, District Board Room, 3:30 p.m.**

Meeting called to order \_\_\_\_\_ A.M. /P.M. With \_\_\_\_\_ presiding.

**1. Pledge of Allegiance**

**2. Roll Call**

	Present	Absent	Excused	Late Arrival
Mary Myers, President	_____	_____	_____	_____
Lea Anne Cali, Vice President	_____	_____	_____	_____
Brad Sande	_____	_____	_____	_____
Ruth Henry	_____	_____	_____	_____
Leslie Shellenbarger	_____	_____	_____	_____
Reverend Leslie Latham	_____	_____	_____	_____
Dr. Robert Olczak	_____	_____	_____	_____
District Clerk: Tina Rogers	_____	_____	_____	_____
District Treasurer: Regina Sheldon	_____	_____	_____	_____
Lori DeCarlo: Superintendent	_____	_____	_____	_____
Richard Weikel: Principal – Randolph Campus	_____	_____	_____	_____
John Kwietniewski: Principal – Hamburg Campus	_____	_____	_____	_____
Cynthia Johnson: Director of Curriculum	_____	_____	_____	_____
David DiTanna: CPA	_____	_____	_____	_____
Delia Bonenberger: Acting Superintendent	_____	_____	_____	_____

**Guests/Reporters:**

**3. Review Board Calendar**

**4. Acceptance of the Agenda & Minutes**

- 4.1** Superintendent recommends the Board of Education approve the **Agenda for January 24, 2018.**
- 4.2** Superintendent recommends the Board of Education approve the **Minutes for December 13 & 28, 2017.**

\_\_\_\_\_ moved to approve **4.1 & 4.2.** Seconded by \_\_\_\_\_ Aye \_\_\_ Nay\_\_\_ Abstain\_\_\_ Accepted/Rejected

**5. Reports**

**5.1 Board News & Comments**

*Randolph Academy Union Free School District*

*Board of Education Meeting*

January 24, 2018

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**5.2 Superintendent's Reports**

**5.2.1 General Program Update**

**5.2.2 Capital Project Update**

**5.2.3 NYSED Special Education Monitoring Review Update**

**5.3 Principal's Report**

**5.3.1 Behavior & Attendance Reports**

**5.4 Treasurer's Report**

**5.4.1 Bank Reconciliation Statements**

**5.4.2 Trial Balances**

**5.4.3 Accounts Receivable**

**5.4.4 Breakfast/Lunch Program**

**5.4.5 Budget Status Report**

**5.4.6 Care Days Report**

**5.4.7 Claims Auditor's Report on Warrant**

**5.4.8 Budget Expenditures**

**5.5 Fundraising Reports**

**5.5.1 Pathfinders Club: Yankee Candle Fundraiser**

**6. Financial**

**6.1 Substitute Teacher Pay Rates – Informational Only**

**6.2 Food Truck Project – Discussion Item**

**6.3 Phone Project – Discussion Item**

**6.4 Planning Change: Restorative Justice Trainings**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the **sending of up to six employees to attend the Restorative Justice Mastery Training on April 27-29, 2018, and up to six employees to attend the Restorative Justice Summer Intensive Training on July 16-20, 2018 in New York, NY at an approximate cost for both trainings of \$19,350.00, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_ Nay \_\_\_\_ Abstain \_\_\_\_  
Carried:

**6.5 Interactive Touch Screen Display (Hamburg Library)**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the purchase of an **Interactive Touch Screen Display for the library at the Hamburg Campus from Ronco, at a cost of \$7,400.00, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_ Nay \_\_\_\_ Abstain \_\_\_\_  
Carried:

**6.6 Accept Donation**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education **accepts a \$500.00 donation from Sharon Sweeting in**

Randolph Academy Union Free School District

Board of Education Meeting

January 24, 2018

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memory of her husband, Lester Sweeting, for a scholarship given to a 2018 graduating student, as presented.

Motion approved/rejected

Aye \_\_\_\_ Nay \_\_\_\_ Abstain \_\_\_\_  
Carried:

7. Personnel

7.1 Resignations/Terminations

7.1.1 Resignation - DeMar Scarver

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education **accepts the resignation from DeMar Scarver, Internal Suspension Aide, effective January 27, 2018, as presented.**

Motion approved/rejected

Aye \_\_\_\_ Nay \_\_\_\_ Abstain \_\_\_\_  
Carried:

7.2 Reduce 1.0 FTE Art Teacher Position to .5 FTE

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves in reducing the **Art teaching position from 1.0 FTE to .5 FTE, effective February 1, 2018, as presented.**

Motion approved/rejected

Aye \_\_\_\_ Nay \_\_\_\_ Abstain \_\_\_\_  
Carried:

7.3 Create .5 FTE Art Teacher Position

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves in **creating a second .5 FTE Art teaching position, effective January 25, 2018, as presented.**

Motion approved/rejected

Aye \_\_\_\_ Nay \_\_\_\_ Abstain \_\_\_\_  
Carried:

7.4 Appointments

7.4.1 .5 FTE Art Teacher

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education appoints **Merry Radtke as .5 FTE Art Teacher** who holds a New York State Permanent Certificate **permitting her to teach in the Art certification area, she is hereby appointed to the position of .5 FTE Art Teacher, to commence on February 5, 2018.** The salary during the this appointment will be paid in accordance with the salary schedule as outlined in the Teachers' collective bargaining agreement between the Board of Education and the Randolph Academy Professional Association and the **salary will be \_\_\_\_\_, as presented.**

Motion approved/rejected

Aye \_\_\_\_ Nay \_\_\_\_ Abstain \_\_\_\_  
Carried:

*Randolph Academy Union Free School District*

*Board of Education Meeting*

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**7.4.2 Randolph Campus Elementary Team Leader**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves **Katie Wissman as Elementary Team Leader at Randolph Campus for the remainder of the 2017-18 school year, to cover the vacancy created by Jonathan Coder, effective on January 22, 2018. She will be paid at the pro-rated first year rate, per contract, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**7.4.3 Hamburg Campus Senior Class Advisor**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves **Merry Radtke as Senior Class Advisor effective on February 5, 2018. She will be paid at the rate of \$1,000, pro-rated, per contract, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**7.4.4 Substitute Teacher Aide – Jillian Berg**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves **Jillian Berg as a Substitute Teacher Aide, to commence after receipt of fingerprint clearance. She will be paid a rate of \$10.40 per hour as established in the substitute pay schedule, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**7.5 Leaves**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the following **Medical/FMLA leave requests, with the use of benefit and/or accumulated sick leave time during the period of medical disability for the following employees, as presented:**

<u>Employee</u>	<u>Type</u>	<u>Begin Date</u>	<u>Term</u>
#53	Medical	January 19, 2018 – TBD	Continuous
#150	FMLA	January 17, 2018 – TBD	Intermittent, as needed

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

*Randolph Academy Union Free School District*  
*Board of Education Meeting*  
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**8. Old Business**

**8.1 Rescind Snowplowing Motions**

**8.1.1 Rescind Authorization to Terminate Contract**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education **rescinds the motion made at the December 13, 2017 Board of Education meeting authorizing the termination of the snowplowing services with Lakeview Lawns.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**8.1.2 Rescind Authorization of Contract**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education **rescinds the motion made at the December 13, 2017 Board of Education meeting authorizing snowplowing services with Highland Acres.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**9. New Business**

**9.1 CSE Recommendations**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the **CSE recommendations, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**9.2 Fundraising Events**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the following **fundraising events, as presented:**

<u>Club</u>	<u>Event</u>	<u>Date of Sales</u>
Timberwolves	Spirit Week	January 29 – February 2, 2018
Timberwolves	Carnation Sale	January 31 – February 9, 2018

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**10. Correspondence**

**10.1 Randolph Campus Annual Hair & Fashion Show**

**10.2 January Parent Letter**

**11. Public Participation**

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**12. Executive Session - if needed**

**12.1** Moved to approve \_\_\_\_\_ and seconded by \_\_\_\_\_ to enter into Executive Session at \_\_\_\_\_ p.m. for the following reason:

**Reasons for Executive Session:**

**This list is provided as a reference for the BOE President. When Executive Session is called, the President will circle the appropriate reason and add any appropriate details:**

Discussions regarding proposed, pending or current litigation

Employment matter of a particular person or corporation

Matters leading to the appointment, employment, promotion, demotion, discipline or removal of a particular person or corporation

Discussions related to collective negotiations

Discussions related to the acquisition of property

**Returned to Public Session at \_\_\_\_\_ p.m.**

**13. Adjournment**

There being no further business, \_\_\_\_\_ moved that the meeting be adjourned and the next regular meeting be held at **Randolph Campus on Wednesday, February 28, 2018 at 3:30 p.m.**, seconded by \_\_\_\_\_ and carried \_\_\_\_\_ at \_\_\_\_\_ p.m.