

*Randolph Academy Union Free School District  
Board of Education Meeting  
January 16, 2019*

Location: Randolph Campus @ 3:30 p.m.  
Video Participation available at Hamburg Campus

"Randolph Academy supports, empowers, and educates students to live safely, behave responsibly, treat all persons with respect, advance toward their goals, and succeed in the classroom."

**Calendar:**

BOE Meeting - January 16 @ 3:30 p.m. - Randolph Campus District Board Room  
 Hodgson Russ Annual School Client Conference - January 18 @ 8:00 a.m. - Millennium Hotel  
 ACASB Legislative Breakfast - February 2 @ 9 a.m. - Cuba Rushford CSD  
 Policy Committee Meeting - February 4 @ 10:00 a.m. - District Board Rooms  
 Hamburg Chamber of Commerce Student Star Awards Dinner - February 11 @ 5:30 p.m. - Ilio DiPaolo's, Blasdell, NY  
 BOE Meeting - February 27 @ 3:30 p.m. - Randolph Campus District Board Room

**AGENDA**

**LOCATION: Randolph Campus, District Board Room @ 3:30 p.m.**

Meeting called to order \_\_\_\_\_ A.M. /P.M. With \_\_\_\_\_ presiding.

**1. Pledge of Allegiance**

**2. Roll Call**

	Present	Absent	Excused	Late Arrival
Mary Myers, President	_____	_____	_____	_____
Lea Anne Cali, Vice President	_____	_____	_____	_____
Brad Sande	_____	_____	_____	_____
Ruth Henry	_____	_____	_____	_____
Leslie Shellenbarger	_____	_____	_____	_____
Dr. Robert Olczak	_____	_____	_____	_____
Gregory Hawk	_____	_____	_____	_____
District Clerk: Tina Rogers	_____	_____	_____	_____
District Treasurer: Regina Sheldon	_____	_____	_____	_____
Lori DeCarlo: Superintendent	_____	_____	_____	_____
Dr. Mary Pauly: Principal - Randolph Campus	_____	_____	_____	_____
John Kwietniewski: Principal - Hamburg Campus	_____	_____	_____	_____
Cynthia Johnson: Director of Curriculum	_____	_____	_____	_____
David DiTanna: CPA	_____	_____	_____	_____

**Guests/Reporters:**

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**3. Review Board Calendar**

**4. Acceptance of the Agenda & Minutes**

**4.1** Superintendent recommends the Board of Education approve the **Agenda** for **January 16, 2019**.

**4.2** Superintendent recommends the Board of Education approve the **Minutes** for **December 12, 2018**.

\_\_\_\_\_ moved to approve **4.1 & 4.2**. Seconded by \_\_\_\_\_ Aye \_\_\_ Nay\_\_\_ Abstain\_\_\_ Accepted/Rejected

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**5. Reports**

**5.1 Board News & Comments**

**5.2 Superintendent's Reports**

**5.2.1 General Program Update**

**5.2.2 Land Transfer Update**

**5.2.3 BoardDocs Demonstration**

**5.3 Principal's Report**

**5.3.1 Behavior & Attendance Reports**

**5.4 Treasurer's Report**

**5.4.1 Bank Reconciliation Statements**

**5.4.2 Trial Balances**

**5.4.3 Accounts Receivable**

**5.4.4 Breakfast/Lunch Program**

**5.4.5 Budget Status Report**

**5.4.6 Care Days Report**

**5.4.7 Claims Auditor's Report on Warrant**

**5.4.8 Budget Expenditures**

**5.5 Fundraising/Club Reports**

**6. Financial**

**6.1 Revised Substitute Pay Schedule**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the **revised substitute pay schedule, effective retroactively on December 31, 2018, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried

**6.2 Relias LLC**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves a **payment of \$4,320.00 to Relias LLC, to close out any contract obligations, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried

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**7. Personnel**

**7.1 Resignations/Terminations**

**7.1.1 Resignation – Merry Radtke, Art Teacher**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the **resignation of Merry Radtke, Art Teacher, effective February 6, 2019, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**7.2 Leaves**

**7.2.1 Medical/FMLA Leaves**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the following **Medical/FMLA leave, with the use of benefit and/or accumulated sick leave time during the period of medical disability for the following employee, as presented:**

<u>Employee #</u>	<u>Type</u>	<u>Begin Date</u>	<u>Term</u>
#412	Medical	12/21/18 – 4/2/19	Continuous
#517	Medical	12/19/18 – TBD	Continuous

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**7.3 Appointments**

**7.3.1 School Lunch Cook – Philip Povinelli**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education appoints **Philip Povinelli to the Civil Service position of school lunch cook for a probationary period of eight (8) weeks to commence on January 17, 2019 and end on March 14, 2019, with work day hours of 8:00 a.m. – 1:00 p.m. (77% FTE). He will be paid at a rate of \$13.30 per hour as outlined in the collective bargaining agreement between the Board of Education and Randolph Academy Support Staff Association, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**7.3.2 Substitute Teacher Aide – Allana DePaz**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves **Allana DePaz as a Substitute Teacher Aide, effective after receipt of fingerprint clearance. She will be paid at the substitute teacher aide rate of \$11.10 per hour, as established in the substitute pay schedule, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

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**7.3.3 Substitute Clerical Staff – Linda Stoj**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves **Linda Stoj as substitute clerical staff, effective January 17, 2019. She will be paid at the substitute rate of \$11.20 per hour, as established in the substitute pay schedule, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_ Nay \_\_\_\_ Abstain \_\_\_\_  
Carried:

**8. Old Business – No Items**

**9. New Business**

**9.1 Policy Updates**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the following **policy updates, as presented:**

**1<sup>st</sup> Policy Readings    Name**

7131	Education of Students in Foster Care
7221	Participation in Graduation Ceremonies and Activities

**Revised Policies        Name**

7130	Education of Students in Temporary Housing
7243	Military Recruiters and Institutions of Higher Education
7320	Alcohol, Tobacco, Drugs and Other Substances (Students)
7512	Student Physicals
7513	Medication and Personal Care Items
8240	Instruction in Certain Subjects

**Motion approved/rejected**

Aye \_\_\_\_ Nay \_\_\_\_ Abstain \_\_\_\_  
Carried:

**9.2 Field Trip**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves a **fieldtrip for up to 25 students and 7 staff to Dresser-Rand Challenger Learning Center in Allegany, NY on January 29, 2019 at a cost of \$800.00, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_ Nay \_\_\_\_ Abstain \_\_\_\_  
Carried:

**9.3 CSE Recommendations**

Upon the recommendation of the Superintendent, and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education approves the **CSE Recommendations, as presented.**

**Motion approved/rejected**

Aye \_\_\_\_ Nay \_\_\_\_ Abstain \_\_\_\_  
Carried:

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**10. Correspondence**

**10.1 Parent Letters**

**10.2 Student Star Awards Ceremony**

**11. Public Participation**

**12. Executive Session - *if needed***

**12.1** Moved to approve \_\_\_\_\_ and seconded by \_\_\_\_\_ to enter into Executive Session at \_\_\_\_\_ p.m. for the following reason:

**Reasons for Executive Session:**

**This list is provided as a reference for the BOE President. When Executive Session is called, the President will circle the appropriate reason and add any appropriate details:**

Discussions regarding proposed, pending or current litigation

Employment matter of a particular person or corporation

Matters leading to the appointment, employment, promotion, demotion, discipline or removal of a particular person or corporation

Discussions related to collective negotiations

Discussions related to the acquisition of property

**Motion approved/rejected**

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_  
Carried:

**Returned to Public Session at \_\_\_\_\_ p.m.**

**13. Adjournment**

There being no further business, \_\_\_\_\_ moved that the meeting be adjourned and the next regular meeting be held at **Randolph Campus on Wednesday, February 27, 2019 at 3:30 p.m.**, seconded by \_\_\_\_\_ and carried \_\_\_\_\_ at \_\_\_\_\_ p.m.